

**TOWN OF CHESTERTON SERVICE UTILITY BOARD  
MEETING MINUTES  
NOVEMBER 16, 2015**

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members, A. Michel, S. McCord, L Brandt and J. Schnadenberg, Supt. D. Ryan, Asst. Supt. T. Atherton, Engineer M. O'Dell, Clerk-Treas. S. Kuziela, Town Council Liaison S. Darnell, Porter Rep. B. Brueckheimer, Attorneys C. Parkinson and C. Nolan and Secretary D. Schoenfelt. Absent were Member J. Raffin, Town Manager B. Doyle and Attorney J. Paulson.

**APPROVAL OF MINUTES**

S. McCord moved to approve the minutes of the October 19, 2015 meeting, seconded by J. Schnadenberg, approved by unanimous voice vote.

**APPROVAL OF CLAIMS**

A. Michel moved to approve the claims, seconded by S. McCord, approved by unanimous voice vote.

**COMMENTS FROM THE PUBLIC - None**

**Superintendent's Report**

**Administration**

1. The 21<sup>st</sup> Ave. sewer replacement project is totally complete. The final price came in at \$195,905.50 which is \$2,864.50 under the original contract amount of \$198,770. (ACTION): *The change order reflecting this final price is included in your board packet for approval and signature.*
2. The Fox Chase Farms project is moving forward well. The main sewer installation within the subdivision is complete, and crews are currently working on the offsite sewer and should also begin installing the service laterals. The low bidder for the grinder pump installs was Gatlin Plumbing. John Marshall & John Sturgill communicated the amount due per resident at the annual FCF POA meeting on 10/14/15. (ACTION): *Disbursement Request #2 is included in your board packet for approval to submit to SRF for their review and approval.*
3. Currently reviewing a draft Sanitary Sewer Connection and Treatment Agreement for "The Preserve" development on 50W & 1050N.
4. Currently evaluating our Sewer Use Ordinance metals limit for copper. We should be receiving recommendation this week from Jones & Henry Engineers. Urschel has exceeded our current limit several times recently and we have been working with them. Hope to have a proposal for a new limit at the next board meeting

- b. Disinfection season is complete for 2015. Ultra Violet modules are stored indoors and will be refurbished in preparation for the 2016 season, which runs from April 1st through October 31st.
- c. 269 yards of Biosolids was hauled to the Meyer farm on October 23rd. The Street Department assisted with a truck and driver. We appreciate their efforts to minimize our expenses.

### **Engineer's Report**

#### **1. WWTP Phase 2 – Gariup Construction Co., Inc.**

- A. Gariup has the following punch list items left to finish.
  - i. Grit pump installation
  - ii. Closeout documents
  - iii. Gas monitor SCADA and electrical work
  - iv. Grit control panel lights
  - v. Groundwater inside the CSO tank control room.
- B. Aeration Slide Gate Actuators – Gariup is working on a quote to install new electric actuators on two influent slide gates for aeration tanks #5 and #6 to control the flow during peak periods.
- C. Gariup, DLZ, and the Town drained the 1.2 million gallon CSO tank on November 13 and tested the influent flow rate, dry weather and wet weather pumps. The drain flow to the Headworks was 7.5 million gallons per day (MDG) maximum. Test performed very well and all pumps worked as designed.
- D. Previously a test was performed to drain the CSO tank to the aeration tanks and the Maximum flow rate was 6 MGD. This test performed very well.
- E. Paid to Date: \$8,509,855.30.

### **Town of Porter**

B. Brueckheimer reported the Town of Porter is still jetting lines, wet well cleaning, evaluating lift stations and things are going well.

### **Board Report**

Porter – 43%      Indian Boundary – 50%      Chesterton – 38%

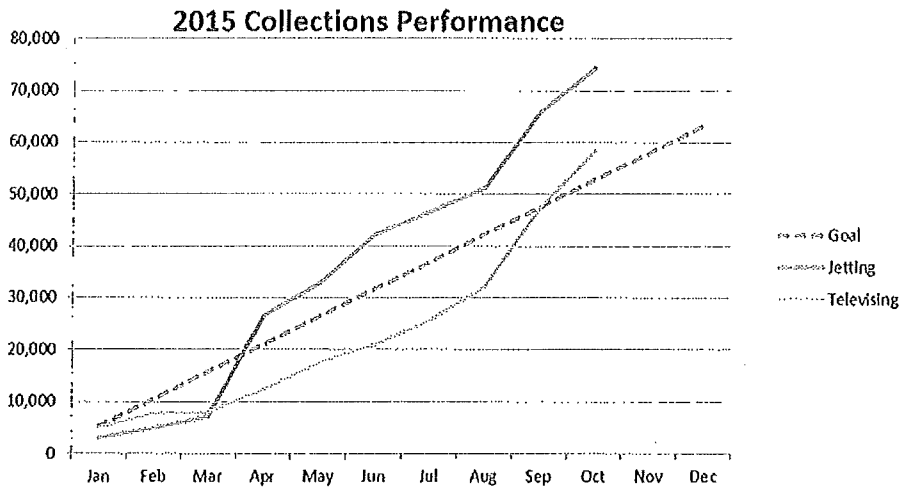
**OLD BUSINESS** – Discussed in earlier reports.

### **NEW BUSINESS**

- 1. The Utility Board will have a special meeting Tuesday, December 1, 6 p.m. at the Utility Plant to review the proposed 2016 budget.

## Collections

1. There was one total pump motor failure and two pump failures in progress this month. The #2 pump motor at the Tanglewood-2 LS failed and had to be replaced. The lift station crew also worked with GAI to replace the mechanical seal in the #2 pump at the Barrington Bridge LS. The LS crew is also working on replacing the mechanical seal on the #2 pump at the 19<sup>th</sup> & Morgan LS.
2. The collection crew repaired the manhole behind Jiffy Lube in Duneland Cove. They had to pull off the cone section and re-seal it and pour a new concrete bottom and install an 8 inch trough.
3. The jetting crew is working the area south of Porter Ave. from 8th St. to 5th St., south to 1050N. We jetted 14,576 feet, bringing our total to 104% of our annual goal. We televised 15,349 feet, bringing our total to 75% of our annual goal.
4. We completed 154 locates (2,023 to date) and 4 inspections (36 to date).



## Treatment

1. Expansion Related Issues
  - a. Testing and employee training ongoing for new equipment and facilities.
  - b. SCADA – Continuing to tweak the system and make improvements.
  - c. Final punch list items are being addressed.
  - d. System flow check of new Wet Weather Basin and Headworks facility scheduled for November 13<sup>th</sup>.
  - e. Automated flow balancing to 6 aeration tanks at varied influent flow rates is being designed.
2. Streamlined Mercury Minimization/Variance Program
  - a. Preparing the annual report to send to IDEM. Working on the strategy to meet our 24 month requirements.
3. Maintenance Tasks
  - a. Winterization of plant buildings and equipment is in progress.

2. Gregory Babcock addressed the board asking for approval of a Sanitary Sewer Connection and Treatment Agreement for "The Preserve" development located on 50W and 1050 N. This development will be for up to 93 single family homes.
3. S. McCord moved to approve the Sanitary Sewer Connection and Treatment Agreement for "The Preserve", seconded by A. Michel, approved by unanimous voice vote.
4. S. McCord moved to approve the proposed revised Copper limit upon IDEM approval and revise the SUP accordingly from 0.1 mg/L to 0.4 mg/L, seconded by J. Schnadenberg, approved by unanimous voice vote.
5. S. McCord moved to extend the time that employees have to take their 2015 vacation days by 60 days into 2016, seconded by J. Schnadenberg, approved by unanimous voice vote.

**LETTERS AND COMMUNICATIONS – None**

**COMMENTS FROM THE BOARD – None**

**ADJOURNMENT**

S. McCord moved to adjourn the meeting at 7:22p.m., seconded by A. Michel, approved by unanimous voice vote.

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Lawrence Brandt Chairman

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Deb Schoenfelt Secretary