

**TOWN OF CHESTERTON SERVICE UTILITY BOARD
MEETING MINUTES
AUGUST 17, 2015**

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members L. Brandt, A. Michel, S. McCord and J. Schnadenberg, Asst. Supt. T. Atherton, Clerk-Treas. S. Kuziela, Porter Rep. B. Brueckheimer, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Engineer, M. O'Dell, Council Member Liaison S. Darnell, Town Manager B. Doyle and Attorney J. Paulson.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the July 20, 2015 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Schnadenberg moved to approve the claims, seconded by A. Michel, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC

Paul Shinn from Redfish Development addressed the Board requesting a sewer extension for a new subdivision. This subdivision is projected to build 15 homes per year, starting in 2016, will have a low pressure sewer system that will flow to the Chesterton High School lift station and would like to begin in October of this year with the sewer extension.

S. McCord moved to authorize negotiating an agreement for outside sewer use for this project contingent upon the approval of Engineer M. O'Dell and Utility Supt. Dave Ryan, seconded by A. Michel, approved by unanimous voice vote.

Superintendent's Report

Administration

1. A letter was sent to Mr. & Mrs. Miller, 1835 Carrick Ln. addressing concerns raised at the July 20th Utility Board meeting. Vera called on 8/4 and voiced her opinion about the need to give customers more time before water is shut off. She thinks 30 days from notice of disconnect would be more appropriate and would like for the board to consider a change.
2. We received \$281,211 on 7/30 from SRF for reimbursement of engineering & legal fees for the Meridian Road/Fox Chase Farms project.
3. We held a pre-construction meeting on Wednesday 8/5 for Fox Chase Farms. WE have scheduled a public meeting with the residents at 6pm on Thursday August 20th at the Livery

4. The public meeting with the residents of the 21st St. project took place on Thursday 8/6 at Town Hall. The preconstruction meeting was held on Tuesday 8/10. The contractor, Grimmer Construction should begin mobilizing on 8/17.
5. The Board needs to sign the Mendenhall contract authorizing them to administer the labor standards for the Meridian Road/Fox Chase Farms project.
6. Our CSOOP was approved by IDEM on 8/11.

Collections

1. There were no reported pump failures or replacements for the month of July.
2. The lift stations crew has been working on sanding, scraping and painting electrical boxes to make them look new again.
3. We received the rebuilt pump for Dickenson lift station. We installed it and it is running fine.
4. The jetting crew has been working in the area from 23rd to 18th Street, south of Porter Ave. to Washington. We jetted 4,495 feet, bringing our total to 74% of our annual goal. We televised 4//763 feet, bringing our total to 41% of our annual goal. The vector truck was in the repair shop for over a week.
5. We completed 360 locates (1,627 to date) and 5 inspections (28 to date).

Treatment

1. Expansion Related Issues
 - a. Testing and employee training for new equipment and facilities.
 - b. SCADA – Upgrade of system ongoing with addition of new and existing equipment to program.
 - c. working with contractors to perform a “System Check”. This test involves the new Headworks Screens, Grit Removal, and Wet weather Pumps and Wet Weather Basin. All systems will be tested simultaneously to ensure they work together as designed.
2. Streamlined Mercury Minimization/Variance Program
 - a. We continue to work on public education for the Mercury Minimization/Variance Program
3. Maintenance Tasks
 - a. The #1 Final Clarifier Drive Mechanism failed. Quick work of getting the tank back online reduced the possibility of an overflow due to the heavy storms we were having.
 - b. Aeration Tanks #5 and #6 are in the process of having air diffusers replaced. This is due to exceedance of the useful lifespan of the diffuser membranes.
 - c. The Ultra Violet Disinfection system had scheduled cleaning maintenance performed.
 - d. The lab HVAC unit had a motor replaced due to failure.

Engineer's Report

1. WWTP 1A – Thieneman Construction
 - A. Thieneman is working on final punch list items and final completion.
 - B. Paid to Date: \$1,995,113.54 (\$29,708.46 retainage being withheld until punch list Finished)
2. WWTP Phase 1B – Utility Services Authority LLC.
 - A. Final Completion
 - B. Paid to Date: \$387,484.00 (final payment which includes retainage)
3. WWTP Phase 1C – Thieneman Construction
 - A. Final Completion 11/17/14
 - B. Paid to Date \$214,051.00 (final payment which includes retainage)
4. WWTP Phase 2 – Gariup Construction Co.,Inc.
 - A. Gariup and Ace Technologies worked on SCADA and equipment startups/training
 - B. Gariup worked on installing the unit heaters for the turbo blower room
 - C. Gariup worked on leak testing the CSO tank and punch list items
 - D. DLZ performed a substantial completion walk through and punch list on 7/24/2015
 - E. Paid to Date: \$8,096,853.09
 - F. Approved LTCP Schedule:

Submit the LTCP to IDEM	June 2011
LTCP Regulatory Review	June – July 2011
Project Design	August 2012 – July 2013
Project Permitting	August 2013 – Feb. 2-14
Funding Development	March 2014 – Sept. 2014
Bidding and Construction Phase	Oct. 2014 – June 2016
Startup and Commissioning	June 2016 – Aug. 2016
Achievement of Full Operation	September 2016
Final Post – Construc. Monitoring Report	Oct. 2018

Town of Porter

B. Brueckheimer reported things are going well and they are still working on jetting lines and using cameras.

Board Report

Porter – 46% Indian Boundary – 62% Chesterton – 49%

OLD BUSINESS

Mark Nye proposed 3 change orders. The first was for the installation of two unit heaters, gas piping and electrical connections within the Blower Room with a cost of \$15,483.00. The second was for labor and material to re-roof the Generator Building at the cost of \$27,387.00. The third was for the labor and materials to seal a floor slab from ground water intrusion in the lower level of the new north addition to the Headworks building for \$41,732.00. The total for all three being \$84,602.00.

J. Schnadenberg moved we approve the change orders contingent on approval from the SRF, seconded by A. Michel, approved by unanimous voice vote.

NEW BUSINESS

S. McCord moved to approve purchase of a new cantilever slide gate for the entrance to the WWTP from Wunder Co., Inc. for &7840.00, seconded by A. Michel, approved by unanimous voice vote.

J. Schnadenberg moved to approve auctioning old equipment, seconded by S. McCord, approved by unanimous voice vote.

S. McCord moved to approve the Mendenhall & Assoc., LLC contract to perform Davis Bacon professional services to meet SRF requirements, seconded by J. Schadenberg, approved by unanimous voice vote.

LETTERS AND COMMUNICATIONS – None

COMMENTS FROM THE BOARD

A. Michel and S. McCord both expressed how much they were impressed by the LTCP being one year ahead of schedule.

J. Schnadenberg commented on the great job Jay and Bill have been doing especially considering all the new employees.

L. Brandt said he is ready for good things to be happening in the future.

ADJOURNMENT

J. Schadenberg moved to adjourn the meeting at 7:38 p.m., seconded by S. McCord, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary