

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

MARCH 16, 2015

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members A. Michel, L. Brandt, J. Raffin, Supt. T. Atherton, Clerk-Treas. S. Kuziela, Attorney C. Parkinson, and Secretary D. Schoenfelt. Absent were members J. Schnadenberg and S. McCord, Council Member Liaison S. Darnell, Town Manager B. Doyle, Engineer M. O'Dell, Porter Rep. B. Brueckheimer and Attorney J. Paulson

APPROVAL OF MINUTES

A. Michel moved to approve the minutes of the February 17, 2015 meeting, seconded by J. Raffin, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Raffin moved to approve the claims as presented, seconded by A. Michel, approved by voice vote.

COMMENTS FROM THE PUBLIC - None

Superintendent's Report

Administration

1. Bids were received for the Meridian Road sewer extension to serve Fox Chase Farms.
2. An updated Enforcement Response Plan (ERP) was submitted to IDEM along with the SUO revisions on February 25th. The Town will have 120 days to formally act on the Final Draft of the ordinance after acceptance by IDEM.
3. Still awaiting response from IDEM regarding the Updated CSOOP Plan which was submitted to IDEM for review in November.
4. Working with the Town Clerk-Treasurer to establish protocols and procedures for collections and write-offs. At the direction of the Board President we have advertised for applicants for an additional position in the Utility Billing area to be managed by Stephanie. We are evaluating the applications, and would like Board approval to proceed with hiring if a suitable candidate is found.

Collections

1. We received the new pump for the Tamarack Lift Station should be installed within two weeks.
2. The holding tank for 622 Pinney Ct. collapsed. Sutton was called to make the emergency repairs based upon their prior low bid for the recent replacement of a tank in Crocker at the beginning of this year.

3. We have been doing in-house training on backhoe and Vactor truck operation, lift station troubleshooting and training three of our new employees in preparation for obtaining their CDL license.
4. The jetting crew worked on the bi-monthly problem sewer list and assisted the Plant with cleaning the influent wet well and the U.V. chamber.
5. The jetting crew cleaned 1,837 feet of sewer and the camera crew videotaped 2,740 feet of sewer.
6. We had 68 locates and no inspections for the month of February.

Treatment

1. The pump speed control unit (VFD) for the RAS Pumping System was damaged during electrical system improvements and has been replaced. The RAS system is now fully functional.
2. The reliability of the aeration tank air supply has been compromised due to the new turbo blower failing during the extremely cold air temperatures recently experienced.
3. Prior to the last Utility Service Board meeting power was lost to one of two main electrical circuits. The main breaker on that circuit was found to have tripped. The breaker was reset. Equipment was returned to normal operation. It was determined to be caused by the ongoing working out of 'bugs' from new equipment.
4. An air supply line leak for Aeration Tank #5 and #6 has been repaired.
5. The furnace in the RAS building has been replaced with an area heater from inventory. Significant natural gas savings should be experienced considering the original furnace used 100% outside supply air. The replacement unit recirculates preheated inside air.
6. Preparing Plant for Disinfection Season (beginning April 1st) including cleaning of all Secondary Clarifiers, the Ultra Violet Disinfection Structure and refurbishing of 10-UV modules.
7. 130 yards of Biosolids were hauled to the Meyer farm using 2 utility Trucks, 1 Street Department truck and 2 Street Department drivers. The assistance from the Street Department is greatly appreciated
8. Since refurbishment of the digesters and associated biogas supply system no natural gas has been used to heat the digesters. We have been successfully burning the biogas in the digester boiler and flaring off any excess biogas. Wiring defects were found in the boiler and corrected allowing the boiler to operate properly. Significant cost savings should be seen with these improvements.

Engineer's Report

1. WWTP Phase 1A – Thieneman Construction
 - A. Thieneman is working on punch list items and final completion.
 - B. Substantial completion walk through took place on 2/13/15.
 - C. Paid to date: \$1,881,535.80
2. WWTP Phase 1B – Utility Services authority LLC.
 - A. Final Completion.

- B. Paid to Date: \$387,484.00 (final payment which includes retainage)
- 3. WWTP Phase 1C – Thieneman Construction
 - A. Final Completion 11/17/14
 - B. Time extension change order issued and working on closing out with SRF.
 - C. Paid to Date: \$214,051.00 (final payment which includes retainage)
- 4. WWTP Phase 2 – Gariup Construction Co., Inc.
 - A. Gariup worked on masonry for the north Headworks addition.
 - B. Gariup worked on concrete and grout work on the north addition.
 - C. Gariup worked on installing the metal panels to the north and south additions.
 - D. Gariup installed the four new south addition lift station pumps.
 - E. Paid to Date: \$7,171,465.93
- 5. SCADA – ACE Technologies, LLC
 - A. Control Panel Delivery - February 26, 2015.
 - B. Startup/Online Testing – March 2, 2015 – March 31, 2015.

Town of Porter - No report.

Board Report

Porter – 45% Indian Boundary -- 62% Chesterton – 36%

OLD BUSINESS

Old business was covered in the various reports.

NEW BUSINESS

The reasons for hiring a new employee to work at the 15th Street location were discussed. Due to the new monthly billing from Indiana American water and adding credit card payments, it was agreed that a new person will be needed. S. Kuziela will be in charge of the new employee who will split their time between billing and the Clerk-Treasurer's office.

A. Michel moved to allow T. Atherton to proceed with the interviewing for and hiring of this new employee, seconded by J. Raffin, approved by unanimous voice vote.

LETTERS AND COMMUNICATIONS

A letter was received from the Indiana Utility Regulatory Commission stating our Petition to Intervene was granted and the filing date for the Office of Utility Consumer Counselor and any Interveners is now stayed until after an attorneys' conference which has been scheduled for 10:00 a.m. on March 25, 2015.

COMMENTS FROM THE BOARD

There were none.

