

**Chesterton Park Department
Board of Directors Meeting Minutes
February 1st, 2022**

Those in Attendance: President Paul Shinn, Vice President Wendy Marciniak, Secretary/Interm Park Superintendent Bruce Mathias, Member Bob Cohn, Town Engineer Mark O'Dell, Liaison Jennifer Fisher, Town Manager David Cincoski, Town Attorney Connor Nolan, Administrator Hilary Thomas-Peterson

Paul Shinn called Roll – Wendy Marciniak, Bruce Mathias, Bob Cohn – all present.

Paul Shinn called the meeting to order at 6:00 p.m. and led the assemblage with the Pledge of Allegiance to the Flag.

Approval of Minutes

A motion to approve January minutes was made by Bruce Mathias. Seconded by Wendy Marciniak. Motion passed. January minutes approved.

Superintendent/Engineer Report

Bruce Mathias addressed the Board, 3 pumps have been ordered for the splash pad, both James and Mike will be certified to run the splash pad this year. Plowing is ongoing, Hilary to remain in front, Santa house being moved out of Thomas Park soon. Board was provided with an updated CEDIT list, also with Town council, Feb 28th meeting with Lehman.

Mark O'Dell met with John Rubble about pickleball courts, survey to be done. Proposals are being worked up, about \$8000. Town does not pay lump sum, referenced exhibit A. Need a new survey of the park to place future bathrooms, courts, drainage and utilizes need to be taken into consideration. As per discussion. Three proposals were presented. As per discussion. John Rubble discussed the possible locations of the courts, worked with Shane back in November. As per discussion. Survey needs to be done first to apply the courts to different areas. Bob wants to involve the pickleball group. Paul would like to move forward with a plan for a survey and plan. North/South is preferred. As per lengthy discussion. Three alternatives with new proposals after survey is done, to be ready by next meeting.

A motion to approve proposal to layout the pickleball courts in Chesterton Park, not to exceed \$8000 was made by Bob Cohn. Seconded by Wendy Marciniak. Motion passed.

Paul asked Hilary if she had anything in the way of Special Use Permits. Replied that two have come in, one is for the Chesterton Art Fair for the first weekend in August. Hilary informed the applicant to contact the Town attorney for the festival agreement.

Duneland Flyers also turned in an SUP to request Dogwood west fields for practice and games on Tues and Wen from April – Oct. \$1200 donation was submitted with it.

A motion to approve the \$1200 donation from Duneland Flyers for use of Dogwood West was made by Bruce Mathias. Seconded by Wendy Marciniak. Motion passed.

A motion to approve the Chesterton Art Fair for Aug 5-7, pending final festival agreement and insurance, was made by Wendy Marciniak. Seconded by Bruce Mathias. Motion passed.

Glen Peterson from SEH – Lake Michigan Coastal Grant for the Coffee Creek pond, due March 4th was approved to go forward. Will work with Mark, is a 50/50 grant at \$400,000 total. Funds will be available by Aug/Sept if selected. Will go have to go out for bid. As per discussion. Revised proposal will be submitted. Will look into seeing if they can go out to bid before it is awarded, April/May will be determination. As per discussion. Notices will need to be submitted to DNR.

Mark Hopkins for CBLT, had a meeting about Coffee Creek Park, would like to move it as a top priority. Fundraising was discussed. As per discussion. Would like to link Coffee Creek and Thomas park, run a future festival, bring more attention to Coffee Creek and incorporate Thomas, Coffee Creek, and downtown all together. As per discussion. Invited to a Rotary meeting to discuss Coffee Creek project. Hoping to work with rebuilding together to get a date in for clean up and paths.

Comments from the Board

Wendy asked Dave Cincoski if the tourism grant was applied for, he replied yes. Rebuilding together has not been applied for.

Bob Cohn has asked about a calendar for upcoming events for the Park. As per discussion. Meetings with CBLT for Coffee Creek, inquired about appraisal for the EBAY building. Paul will work with Dave and Connor and get something together by next meeting.

Paul asked Bruce to let him know when he meets with Chuck Lehman so they can all meet. Asked Bruce to contact Rebuilding Together.

Approval of Claims

Wendy asked about a late fee on the credit card statement. Hilary responded that due to the last meeting being scheduled a week later, the checks went out a week later, and did not get to the company before the due date. Hilary informed the Board that she tried to get the fee reversed, to no avail. Hilary also responded that if a meeting was to be rescheduled, she would create a separate packet for the credit card claim so that it gets mailed out in time.

A motion to approve February claims was made by Wendy Marciniak. Seconded by Bob Cohn. Motion passed. February claims approved.

Adjournment

A motion to adjourn was made by Bob Cohn. Seconded by Wendy Marciniak.
Motion passed. Meeting adjourned at 6:35 p.m.

President Paul Shinn

Date