

**Chesterton Park Department  
Board of Directors Meeting Minutes  
March 3<sup>rd</sup>, 2020**

**Those in Attendance:** President Candy Tucker, Vice President Wendy Marciniak, Secretary Paul Shinn, Superintendent Bruce Mathias, Asst. Superintendent Shane Griffin, Engineer Mark O'Dell, Town Attorney Connor Nolan, Administrator Hilary Thomas Peterson

Candy Tucker called the meeting to order at 6:00 p.m. and led the assemblage with the Pledge of Allegiance to the Flag.

**Approval of Minutes**

A motion to approve February minutes was made by Wendy. Seconded by Paul. Motion passed; February minutes approved.

**Comments from the Public**

**Patty Campbell** – Duneland Exchange Club for Blue Ribbon month. Requesting permission to put a banner in Thomas Park for the month of April.

A motion to allow banner for Blue Ribbon Month in Thomas Park was made by Wendy Marciniak. Seconded by Paul Shinn. Motion passed.

**Mark Hopkins** – Requested permission to do a round up to be done at ACE Hardware for improvements to Coffee Creek Park, until end of June.

A motion to accept proposal and funds generated from ACE round up was made by Paul Shinn. Seconded by Wendy Marciniak. Motion passed.

**Jeff Wozniak** – St. Patrick cemetery caretaker and keeps creek cleaned. Addressed Westchester Court/Circle. Bushes were trimmed when requested, but not all the way around, obstructs street view. Trees aging, possible removal. Would like consideration for this 'park' to be cleaned out. As per discussion. Also suggested a new name for this park.

Bruce clarified that that area is not a park. But the town with street and engineering will look at what can be done with the area.

**Maura Durham** – Young Professionals Region games. Would like to use Dogwood Park, for May 15<sup>th</sup> from 2pm-6pm. Leroy's would be there for food vendor. Is a ticketed event.

A motion to approve use of Dogwood Park for the Young Professionals Region games on May 15<sup>th</sup>, providing that a contract is submitted by legal, was made by Paul Shinn. Seconded by Wendy Marciniak. Motion passed.

Addressed future events that would take place in Thomas Park;

Labor Day Sept. 5<sup>th</sup> – Taste of Duneland, but to be reorganized in some way.

Oct. 30<sup>th</sup> – Downtown Trick or Treat.

Nov. 28<sup>th</sup> – Hometown Holiday Celebration.

A motion to reserve the above dates, pending legal review and contracts, was made by Wendy Marciniak. Seconded by Paul Shinn. Motion passed.

**Chuck Lehman** – Master Plan updates. Submitted draft in January to DNR. Final needs to be in by April 15<sup>th</sup>. Presented board with graphs of survey results and Action Plan. As per discussion of presented graphs.

The board directed Hilary to share the link for the survey with the paper, Chamber, and the Town's website for more feedback.

### **Superintendent/Engineer Report**

New shelter still being worked on in Dogwood. No other quotes have come in for the demo of old office. Only one has come from Sutton Excavating.

A motion to authorize a contract with Sutton Excavating for demolition of the old office building was made by Wendy Marciniak. Seconded by Paul Shinn. Motion passed.

Shane stated that they are working in setting up interviews for maintenance position. General maintenance and mower work being done for Spring season.

### **Comments from the Board**

Wendy would like the board to be informed of future meetings for Master Plan.

Paul asked if all baseball teams have submitted SUP and schedules, Hilary responded yes.

Would like to get the Coffee Creek clean up day going. Mark Hopkins said ReBuilding Together would also help, April 25<sup>th</sup> is a scheduled date.

April meeting needs to be rescheduled, due to primary elections. Meeting has been rescheduled for Wednesday, April 8<sup>th</sup> at 6pm. May meeting will need to be rescheduled as well.

Connor said that the agreement for the Corkscrew and Brew festival. The Board has the option to charge \$500 deposit payable to the town, which is refundable. Or \$20 per vendor fee along with \$150 park use fee. Board has to make a decision on what to charge for fees.

A motion to charge \$150 park fee and \$20 per vendor fee was made by Paul Shinn. Seconded by Wendy Marciniak. Motion passed.

### **Approval of Claims**

A motion to approve February claims was made by Paul Shinn. Seconded by Wendy Marciniak. Motion passed. March claims approved.

### **Adjournment**

A motion to adjourn was made by Wendy Marciniak. Seconded by Paul Shinn. Motion passed. Meeting adjourned at 6:57 p.m.

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President

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Date

