

**CHESTERTON ADVISORY PLAN COMMISSION
JULY 30, 2020 (SPECIAL MEETING)
6:30 P.M.**

The meeting was called to order at 6:30 P.M. Present were members J. Trout, T. Kopko, D. Marchetti, J. Kowalski and president S. Darnell. Member F. Owens was absent. Town Engineer M. O'Dell was in attendance. Attorney C. Parkinson was present as legal advisor. The pledge of allegiance was recited.

APPROVAL OF MINUTES

Member D. Marchetti moved approval of the minutes from July 16, 2020 seconded by member J. Trout and passed by unanimous voice vote.

COMMENTS FROM THE PUBLIC- None

PRELIMINARY HEARINGS- None

CONCEPT REVIEW- None

PUBLIC HEARINGS

Rules for conducting a public hearing were read aloud. The secretary verified proof of publication, notification and payment for the following two petitions for Lake Erie Land Company.

Lake Erie Land Company Replat of Lots 1 and 3 and Vacation of a Portion of Lots 37 and 38 of Coffee Creek Center Planned Unit Development Phase A-B.

Attorney Kevin Warren was present as legal representative for the petitioner. He was accompanied by Keith Sharpe of Lake Erie Land Company and Scott Civanich of the Duneland Group Engineering and Surveying. In a brief overview Attorney K. Warren told the board they were looking for Primary Plat approval for Coffee Creek Center PUD, Phase A-B. Tonight's action would vacate a portion of Lots 37 and 38 of Coffee Creek Center Planned Unit Development Phase A-B and allow for the replat of Lots 1 and 3.

Attorney C. Parkinson clarified for the record that Lot 37 had been a platted lot.

There was no one present to speak in support of the petition.

There was no one present to speak in opposition to the petition. The public comment portion of the public hearing was declared closed.

**CHESTERTON ADVISORY PLAN COMMISSION
JULY 30, 2020 (SPECIAL MEETING)
PAGE 2**

Member D. Marchetti moved to close the public hearing and vacate a portion of Lots 37 and 38 of Coffee Creek Center Planned Unit Development Phase A-B and allow for the replat of Lots 1 and 3. The motion was seconded by member T. Kopko and passed by unanimous voice vote.

Lake Erie Land Company Primary Plat of Lots 7 through 12 of First Addition to Coffee Creek Center Planned Unit Development and Vacation of a Portion of Lot 37 of Coffee Creek Center Phase A-B. Attorney Kevin Warren told the board the approval of the primary plat would create 6 lots within the First Addition to Coffee Creek Center Planned Unit Development which, Lake Erie Land Company planned to market as shovel ready lots. The six lots would be equipped with gas, electric, water, drainage and sanitary sewers installed.

Town Engineer M. O'Dell said he had worked closely with Keith Sharpe and Scott Civanich and for the most part the primary plat is complete. He told the board that if the primary plat is approved tonight it would need to be contingent upon the construction drawings and SWPPP (Stormwater Pollution Prevention Plan) being approved staff. He told the board that he dedicated time to both the construction drawings and stormwater plan neither of which could be approved until vacationing staff returned.

There was no one present to speak in support of the petition.

There was no one present to speak in opposition to the petition. The public comment portion of the public hearing was declared closed.

Member J. Trout moved close the public hearing and approve the Primary Plat of Lots 7 through 12 of First Addition to Coffee Creek Center Planned Unit Development and Vacation of a Portion of Lot 37 of Coffee Creek Center Phase A-B, contingent upon approval of construction drawings and the SWPPP. The motion was seconded by member D. Marchetti and passed by unanimous voice vote.

**CHESTERTON ADVISORY PLAN COMMISSION
JULY 30, 2020 (SPECIAL MEETING)
PAGE 3**

OLD BUSINESS- None

NEW BUSINESS- None

MISCELLANEOUS BUSINESS- None

ADJOURNMENT

There being no further business before the board member T. Kopko moved adjournment seconded by member D. Marchetti and passed by unanimous voice vote. The meeting adjourned at 6:40.

Respectfully submitted,

Gail A. Murawski, Secretary

Approved:

S. Darnell, President