

TOWN COUNCIL MEETING
February 10, 2020
7:00 p.m.

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

President S. Darnell called the meeting to order at 7:00p.m.

II. ROLL CALL

Roll was called by Clerk-Treasurer C. Udvard; present were Council Member J. Ton, Council Member L. Kittredge, Council Member R. Allison, Council Member S. Darnell, and Council Member J. Fisher.

III. APPROVAL OF MINUTES

Council Member L. Kittredge made the motion to approve the minutes of the January 27, 2020 meeting and the January 27, 2020 Executive Session. Motion seconded by Council Member R. Allison, motion approved by unanimous voice vote.

IV. CONSIDERATION OF CLAIMS

Council Member J. Fisher made the motion to approve the claims as presented, motion seconded by Council Member J. Ton, motion approved by unanimous voice vote.

V. PETITIONS AND COMMENTS FROM THE FLOOR

Greg Lindy, Director of sports services for Duneland Schools, asked the council about waiving permit fees for a few jobs to be done between now and start of the next school year. These jobs include replacing chillers (water system) at Westchester Intermediate School, replacing perimeter doors at Bailey Elementary and Chesterton Middle School, replacing the domestic hot water system at Chesterton Middle School, roof repair over the gymnasium at Chesterton Middle School, and replacing the server for the heating and air conditioning system for the district. Council Member J. Ton commented that he recalled the issue of possible Legionnaires disease infection from the water system at the Chesterton Middle School and said it is good that the school corporation is working on upgrading the chillers. Town Engineer Mark O'Dell mentioned that he is working with Greg Lindy on waiving some permitting fees, more specifically \$30-\$100 per project. Council Member J. Ton made the motion to waive the fees for these projects for the Duneland School Corporation, motion seconded by Council Member R. Allison, motion approved by unanimous voice vote.

Duneland Chamber of Commerce was on the agenda to discuss upcoming events. However, they were not able to attend the meeting.

VI. REPORTS FROM OFFICIALS AND DEPARTMENT HEADS

A. POLICE - NO REPORT

B. FIRE - NO REPORT

C. CLERK-TREASURER - Clerk-Treasurer C. Udvare reported that she was contacted about early voting. They want to have early voting at Town Hall on Tuesday April 7 to Monday May 4. It will run from 830am-330 pm except on Monday May 4th which will end at Noon. Extended hours were also discussed this year on Tuesdays and Thursdays from 830am-830pm. Clerk – Treasurer Udvare noted that this would interfere with previously scheduled meetings. The Council suggested Clerk-Treasurer Udvare ask the Porter County Election Department if they could have extended hours on a different day of the week and report back.

D. STREETS, SANITATION & CENTRAL SERVICES - Street Commissioner J. Schnadenberg discussed a couple banner requests he has received. The first is from the Duneland Chamber of Commerce for their event Corkscrew & Brew (March 14). The Chamber wishes to have the banner displayed from March 2 through March 6. Council Member L. Kittredge made the motion to approve the Chamber’s banner request, motion seconded by Council Member J. Ton, motion approved by unanimous voice vote. The second banner request was from the Chesterton Art Center for the Chesterton Art Fair (August 1st & 2nd). Chesterton Art Center requested their banner be displayed from July 20 through August 3. Council Member J. Ton made the motion to approve Chesterton Art Center’s banner request, seconded by Council Member R. Allison, motion approved by unanimous voice vote. Next, Street Commissioner Schnadenberg discussed his meeting with Council Member R. Allison and Clerk Treasurer C. Udvare regarding replacing a leaf vac that is almost paid off. He wishes to replace the leaf vac with another unit, a Spartan. Street Commissioner Schnadenberg discussed a possible purchasing option with a cooperative purchasing company that bids out equipment ahead of time. The Town has saved money with this type of company in the past. The leaf vac will cost between \$85,000 and \$87,000. Council Member R. Allison commented that joining the bidding organization costs nothing to the town but could potentially save the town \$10,000 by using this organization for the purchase. A benefit of the Spartan unit is that one person is on an outside platform and this requires no physical labor or raking. Street Commissioner Schnadenberg mentioned that he would most likely be asking for approval for the purchase at the next meeting and that funding for the purchase is available in the “refuse” fund.

E. ENGINEERING - Engineer M. O'Dell mentioned that all department heads have submitted their requests on a preliminary CEDIT report. The total estimated CEDIT projects cost is \$1,056,871. O'Dell is working with Clerk Treasurer C. Udvare on more balance details regarding the CEDIT report. O'Dell said he will make copies of all written department requests

for the council to review, hopefully at the next meeting, and wishes to set a meeting to review the report line by line. MS4 Coordinator, Jennifer Gadzala, recently completed the 2020 Economic Development course at Ball State. Engineer O'Dell explained that MS4 Coordinator Gadzala felt this was an excellent course. Council Member J. Ton congratulated MS4 Coordinator Gadzala on completing the course. Lastly, Engineer O'Dell, Street Commissioner J. Schnadenberg, and Assistant Engineer Kacie Kolbert have been working on quotes for upcoming sidewalk projects.

F. BUILDING- Building inspector Chris Cole and Engineer Mark O'Dell attended a seminar for changes in building code. The seminar was put on by the Lake County/Porter County Building Association. Engineer O'Dell explained that the code for 2012 is the last Indiana Building code on file, alongside 2018 international building code. Indiana is in the process of adopting a 2018 building code. Engineer O'Dell noted that there are significant changes to the code but they are working their way through them.

- G. PARK- NO REPORT
- H. ATTORNEY - NO REPORT
- I. UTILITIES - NO REPORT
- J. TOWN MANAGER- NO REPORT

VII. PUBLIC HEARINGS, BID OPENINGS AND REMONSTRANCES

NONE

VIII. ORDINANCES AND/OR RESOLUTIONS

ORDINANCE 2020-04 – Amending the Salary Ordinance-- Town Attorney Paulson explained this ordinance amends ordinance 2019-20. Three positions from the Clerk's office were erroneously excluded and this ordinance corrects that. The ordinance is retroactive for the purpose of payment of the employees. Council Member J. Fisher made the motion to approve the ordinance, motion seconded by Council Member L. Kittredge, motion approved by unanimous voice vote. Council Member J. Ton made the motion to suspend the rules, motion seconded by Council Member R. Allison, motion approved by unanimous voice vote. A motion was made to approve the ordinance on 2nd reading by Council Member J. Ton, motion seconded by Council Member R. Allison, motion approved by unanimous voice vote.

IX. COMMUNICATIONS

NONE

X. OLD BUSINESS

Quiet Zone- Council Member J. Ton advised that CTC Corp. is undergoing restructuring and has new team members. This has caused a hiatus.

XI. NEW BUSINESS AND/OR UPDATES

Council Member S. Darnell asked Street Commissioner J. Schnadenberg and Engineer Mark O'Dell about covered ditches. Engineer O'Dell and Street Commissioner Schnadenberg both said that the Town needs to know what the Springdale subdivision is planning before working on the ditches. Council Member S. Darnell mentioned she has had folks reach out to her regarding this. Street Commissioner J. Schnadenberg agreed that it was a problem and some of the soils are starting to erode in the deep ditch.

XII. COMMENTS FROM THE BOARD

NONE

XIII. ADJOURNMENT

Council Member J. Ton made the motion to adjourn, seconded by Council Member J. Fisher, motion approved by unanimous voice vote. Meeting adjourned.

COUNCIL PRESIDENT

ATTEST:

CLERK-TREASURER C. UDVARE