

TOWN COUNCIL MEETING  
November 13, 2018  
7:00 p.m.

I. CALL TO ORDER & PLEDGE OF ALLEGIANCE

President L. Kittredge called the meeting to order at 7:00 p.m.

II. ROLL CALL

Roll was called by Clerk-Treasurer S. Kuziela; present were Council Member J. Ton, Council Member L. Kittredge, Council Member D. Lafata, Council Member N. Cobbs, and Council Member E. DeLaney.

III. APPROVAL OF MINUTES

Council Member J. Ton made the motion to approve the minutes of the October 22, 2018 Council Meeting, seconded by Council Member N. Cobbs, motion approved by unanimous voice vote.

IV. CONSIDERATION OF CLAIMS

Council Member E. DeLaney made the motion to approve the claims as submitted, seconded by Council Member J. Ton, motion approved by unanimous voice vote.

V. PETITIONS AND COMMENTS FROM THE FLOOR

DUNELAND RESALE – Waiver of Building Permit Fees - Building Commissioner M. O'Dell presented information concerning this request and there was no concerns by the Building Department. Council Member J. Ton made the motion to waive the building permit fees, seconded by Council Member E. DeLaney, motion approved by unanimous voice vote.

Petition for Annexation Introduction for PSR, LLC – Attorney G. Babcock presented information on behalf of the property owners of 58 acres, with 28 usable acres at CR 1100 N and 23<sup>rd</sup> St. He advised they would prepare a PUD, and they have contracted with S.E.H. to prepare plan, and meet with Town Attorney's officer about pre-annexation agreement. He stated that since 2019 is a census year the annexation must be completed in 2018. Attorney J. Paulson advised there is a pre-annexation agreement before the Council for approval and requested the Council set this for Public Hearing at the December 10, 2018 meeting. Council Member D. Lafata made the motion to approve the pre-annexation agreement and to set this for Public Hearing at the December 10, 2018 Council meeting, motion seconded by Council Member J. Ton, motion approved by unanimous voice vote.

Lorelei Weimer- Executive Director Indiana Dunes Tourism and Co-Chair of the Chesterton Branding Leadership Team presented information and statistics regarding the recent survey regarding the downtown revitalization and summarized this information at this meeting. She advised the Council members would have the completed survey report for their review. She also advised there is a website and Facebook page regarding the Branding process.

VI. REPORTS FROM OFFICIALS AND DEPARTMENT HEADS

- A. POLICE - No Report
- B. FIRE - No Report
- C. CLERK-TREASURER – Clerk-Treasurer S. Kuziela reported on the various board and commission openings for 2019 and asked the Council when they wanted the deadline for receiving letters of intent for these openings. By consensus the Council decided that December 10, 2018 would be the deadline for receiving letters of intent. She also advised since the December 24<sup>th</sup> meeting is Christmas Eve she asked what date the Council wanted to reschedule the meeting. By consensus the Council meeting was moved to December 26, 2018 at 7:00 p.m..
- D. STREETS, SANITATION & CENTRAL SERVICES- Commissioner J. Schnadenberg thanked Tim and Rhonda Cruger of N. Calumet for the donation of the Christmas tree for downtown and he also thanked Joe’s Towing, L.A.Bell for transporting the tree. He advised there was an early snow fall this year and the State’s salt bids increased from \$56.18 last year to \$64.82 this year. He advised that because of the weather the leaf pickup for this year has been delayed and they may have to extend the program to December 1<sup>st</sup>. He also reported on the Community Crossing Grants. He advised they were awarded funding in the amount of \$444,617.68 for the six projects submitted. He stated that since the inception of the program the Town has received \$980,245 in grant funds.
- E. ENGINEERING – No Report
- F. BUILDING - Commissioner M. O’Dell reported political signs need to be picked up and they have 7 days after the election to pick up their signs.
- G. PARK - No Report
- H. ATTORNEY - No Report
- I. UTILITIES - No Report
- J. TOWN MANAGER- Town Manager B. Doyle working with CGI on economic development promotion of the downtown area. He also is working with Clerk-Treasurer S. Kuziela and Attorney Parkinson on a Resolution regarding how the Town responds to certain public record requests. He met with George Stone and Engineer M. O’Dell to begin discussions on preparing an update to the Comprehensive Plan to be prepared and presented to the Council for review and approval. He also advised he was working with M. O’Dell, Superintendent B. Mathias on preparing a job description for the Assistant Park Superintendent.
- K. NIRPC REPORT - Council Member J. Ton reported the full Commission would be meeting on Thursday to review the 2019 Budget and to present the contract for the Executive Director.

VII. PUBLIC HEARINGS, BID OPENINGS AND REMONSTRANCES

NONE

VIII. ORDINANCES AND/OR RESOLUTIONS

ORDINANCE 2018-19 – Amending Springdale PUD – This has been forwarded to the Council with a 5-1 vote for a favorable recommendation from the Plan Commission - Council Member J. Ton made the motion to approve the Ordinance on 1<sup>st</sup> Reading, seconded by Council Member N. Cobbs, motion approved by unanimous voice vote. Council Member N. Cobbs made the motion to suspend the rules, motion seconded by Council Member E. DeLaney, motion approved by unanimous voice vote. Council Member E. DeLaney made the motion to approve the Ordinance on 2<sup>nd</sup> Reading, motion seconded by Council Member J. Ton, motion approved by unanimous voice vote.

ORDINANCE 2018-20 – Amending Indian Oak PUD - The attorney for the petitioner was unable to attend and has requested the Council to defer this Ordinance until the next Council meeting. Council Member J. Ton made the motion to defer this Ordinance to the next Council meeting, motion seconded by Council Member E. DeLaney, motion approved by unanimous voice vote.

IX. COMMUNICATIONS

Clerk-Treasurer S. Kuziela advised Pop Warner Tag Day Request – The Council approved the request by consensus.

X. OLD BUSINESS

SAFE HAVEN BABY BOX- Council Member J. Ton thanked Chief J. Jarka, Clerk-Treasurer S. Kuziela, and Town Manager B. Doyle for their work on this project. He also thanked the group and people who donated. It was announced that training would be on Thursday and the blessing of the Safe Haven Baby Box would be on Friday November 16, 2018 at 10:30 a.m and at that time the Baby Box would be active.

Clerk-Treasurer S. Kuziela advised additional donations have been received from the following;

Delta Theta Tau	\$ 200
Virginia Worley	\$ 25
Bob and Maria Poparad	\$ 500
Marilyn Buczkowski	\$ 25
Paul and Betty Rausch	\$ 20
Luella J. Dewulf	\$ 300
In honorarium of his mother - James Ton	\$ 300
Dennis and Kieran Penning	\$ 100
Chesterton/Porter Rotary Club	\$1000

And to date there have been a total of \$7,620 in donations received.

Council Member E. DeLaney commented that he has the Town Manager checking on appraisal of lots on Calumet for possible trailhead park for the Duneland Kankakee Trail.

He also commented about the Porter County 3 year Animal Control contract in the amount of \$27,397 per year and encouraged the other Council Members to read the contract and information about the contract.

Council Member J. Ton advised the CEDC has been busy and the application process has been revised and he requested the Council approve the application Part 1 and 2 for the CHAMP grant.

Council Member J. Ton made the motion to approve Application Part 1 and 2 of the CHAMP grant, motion seconded by Council Member E. DeLaney, motion approved by unanimous voice vote.

NEW BUSINESS

NONE

XII. COMMENTS FROM THE BOARD

Council Member E. DeLaney:	No Comment
Council Member N. Cobbs:	No Comment
Council Member D. Lafata:	No Comment
Council Member J. Ton:	Council Member J. Ton wished everyone a Happy Thanksgiving.
Council Member L. Kittredge:	No Comment

XIII. ADJOURNMENT

Council Member J. Ton made the motion to adjourn, seconded by Council Member N. Cobbs, motion approved by unanimous voice vote. meeting adjourned.

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COUNCIL PRESIDENT

ATTEST:

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Clerk-Treasurer S. Kuziela