

**TOWN OF CHESTERTON UTILITY SERVICE BOARD**

**SPECIAL MEETING MINUTES**

**FEBRUARY 23, 2018**

The meeting was called to order at 2:00 p.m. Present were Members L. Brandt, A. Michel, and J. Schnadenberg, Supt. D. Ryan, Attorney C. Parkinson and Secretary D. Schoenfelt.

A. Michel moved to approve the minutes of the January 15, 2018 meeting, seconded by J. Schnadenberg, approved by unanimous voice vote.

J. Schnadenberg moved to approve the claims as presented, seconded by A. Michel, approved by unanimous voice vote.

**Old Business**

1. J. Schnadenberg moved to approve a payment to Gaskill in the amount of \$63,000, seconded by A. Michel, approved by unanimous voice vote.
2. A. Michel moved to approve D. Ryan to select the vendor with the best financing rate for the new vactor truck and sign all the necessary financing documents, seconded by J. Schnadenberg, approved by unanimous voice vote.

**New Business**

1. J. Schnadenberg moved to approve a refund of \$10,577.59 to Batavia Properties/Barrington Bridge, seconded by A. Michel, approved by unanimous voice vote.
2. A. Michel moved to approve a sewer tap refund of \$4082.07 to Bucher construction, seconded by J. Schnadenberg, approved by unanimous voice vote.
3. J. Schnadenberg moved to approve a contract to London Witte for the biennial rate study for \$35,000.00, seconded by A. Michel, approved by unanimous voice vote.
4. A. Michel moved to approve change order no. 1 for a credit in the amount of \$721,237.24 for the clarifier renovation, seconded by J. Schnadenberg, approved by unanimous voice vote.

**Adjournment**

A. Michel moved to adjourn the meeting at 2:21 p.m., seconded by J. Schnadenberg, approved by unanimous voice vote.

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Lawrence Brandt Chairman

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Deb Schoenfelt Secretary