

# TOWN OF CHESTERTON SERVICE UTILITY BOARD

## MEETING MINUTES

SEPTEMBER 19, 2016

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were members A. Michel, S. McCord, J. Raffin, J. Schnadenberg and L. Brandt, Supt. D. Ryan Engineer M. O'Dell, Council Member Liaison D. Lafata, Town Manager B. Doyle, Clerk Treasurer S. Kuziela, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Porter Rep. B. Brueckheimer and Attorneys J. Paulson and C. Nolan.

### APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the August 15, 2016 meeting, seconded by A. Michel, approved by unanimous voice vote.

### APPROVAL OF CLAIMS

S. McCord moved to approve the claims as presented, seconded by J. Raffin, approved by unanimous voice vote.

**COMMENTS FROM THE PUBLIC** - There were none

### Superintendent's Report

#### Administration

1. Whispering Sands is moving forward and is expected to be fully operational by 9/30. They have requested an extension of a couple of more weeks to avoid paying the debt service fee prior to connection.
2. We experienced numerous storm related damages to electrical equipment this month.
  - a. QCI and transducer at KAT and the QCI at McDonald's
  - b. RAS VFD control board at the plant
3. A temporary repair was made to the 18" sanitary sewer exiting the manhole behind the plant at the river, thus preventing the immediate potential for river water to enter the plant during river swells. Quotes for a permanent fix are being procured.
4. Utility Clerk Darrian Reich is resigning effective 9/30. A replacement will be found.
5. The list of proposed Auction items is included in your packet. I am seeking approval to relinquish these assets at the Town's auction on 10/19/16.
6. A meeting was held with DLZ on 9/7 to discuss the LTCP post construction monitoring requirements, as listed in our NPDES permit. Arrangements were made months ago for DLZ to perform this work, which will be funded from the SRF loan, however the contract still needs to be signed by the board. Not to exceed \$36,240.

*Action: (Sign Agreement for Post Construction Monitoring Services)*

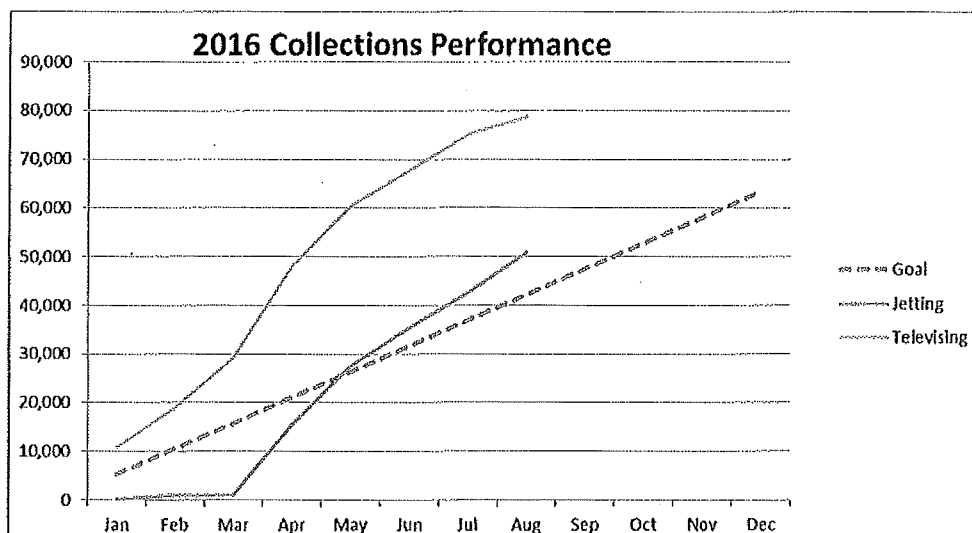
- DLZ also delivered Supplemental Agreement No. 2 during the meeting. This contract covers work that has been previously approved and much of the work is complete. Value = \$27,890.

*Action: (Sign Supplemental Agreement #2)*

- During the same meeting on 9/7 with DLZ, we also reviewed the list of additional projects to spend the remaining SRF funds from the phase-2 WWTP expansion project. SRF has agreed to keep the loan open as long as we have active projects that are spending the remaining funds. We have scheduled our next meeting for the end of September to finalize the plan.
- NIPSCO follow-up: The recording meter was installed at the plant. NIPSCO was also very responsive to our call to them on 8/27 when a power surge damaged the RAS VFD control board. They determined it was a lightning strike on a tap fuse down the line from us, with no damage to the substation that serves us. No further action.
- WIN911: We experienced another glitch in the system and have implemented a daily test to help us monitor the reliability of the system.

### Collections

- There was one pump failure this month. Dickenson pump #1 was sent back to factory.
- The wet well at Dickenson was cleaned again due to the number of pump plugs.
- Storms damaged the QCI and transducer at KAT and the QCI at McDonald's. All were replaced.
- The jetting crew completed Duneland Cove, and will be moving to the Villages of Sand Creek next, and then Sandcreek.
- We televised 3,452 feet and jetted 8,204.
- We completed 200 locates and 8 inspections.



### Treatment

- Expansion Related Issues

- a. Phase-2 over-seeding at the plant was completed 8/22.
- b. Scheduled arrival of the automated valve actuators for aeration tanks 5 and 6 is 9/15. This add-on project to phase 2 will result in improved balancing of wet weather flows.
2. Streamlined Mercury Minimization/Variance Program
  - a. Working on the 24 month requirements per our NPDES permit.
  - b. Meeting set for 9/13 with VFW to provide educational info on Mercury awareness.
3. Maintenance Tasks
  - a. Aeration tank #2 has been drained, cleaned, inspected and put back on-line.
  - b. Continuing on the annual drain/clean/inspection of clarifiers and aeration tanks.
  - c. Many UV lamps have been replaced to ensure bacterial limits will be met during maximum flows. Cooling fans on one UV module were also fixed after discovering they were not running.
4. Pre-Treatment
  - a. Continuing our efforts to assist local industries in meeting their discharge limits. Efforts are ongoing to monitor industry effluents and commercial grease traps.

### **Engineer's Report**

M. O'Dell thanked the Utility crew for their help with a lift station valve repair.

**Town of Porter** -- No report

### **Board Report**

Chesterton -- 49%    Porter -- 57%    Indian Boundary -- 71%

### **OLD BUSINESS**

1. S. McCord moved to extend the Whispering Sands connection deadline for another 30 days, seconded by J. Schnadenberg, approved by unanimous voice vote.
2. J. Schnadenberg moved to approve the surplus supplies auction list, seconded by J. Raffin, approved by unanimous voice vote. The auction is scheduled for October 19, 2016.
3. A. Michel moved to sign an agreement with DLZ for post monitoring services, not to exceed \$36,240, pending legal review, seconded by J. Raffin, approved by unanimous voice vote.
4. S. McCord moved to approve supplemental agreement #2 with DLZ, not to exceed \$27,890, pending legal review, seconded by A. Michel, approved by unanimous voice vote.
5. S. McCord moved to approve an extension of 90 days for a new Fox Chase resident to connect to the sewer line, seconded by J. Schnadenberg.
6. Sue Hasse from London Witte talked about changes in the Rate Review due to the addition of Whispering Sands and Fox Chase Farms but it is too soon to have much data collected.

7. A special meeting to go over the Rate Review with London Witte, Inc. will be at 6 p.m., September 27, 2016 at the Utility Plant.

**NEW BUSINESS**

1. J. Raffin moved to approve a sewer connection request made by Peter and Hedy Ballestero, seconded by A. Michel, approved by unanimous voice vote.

**LETTERS AND COMMUNICATIONS**

1. A letter was received from Peter and Hedy Ballestero requesting approval for a sewer connection.

**COMMENTS FROM THE BOARD**

1. A. Michel complimented the Utility Plant on handling all the recent rain.

**ADJOURNMENT**

S. McCord moved to adjourn the meeting at 7:25 p.m., seconded by A. Michel, approved by unanimous voice vote.

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Lawrence Brandt Chairman

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Deb Schoenfelt Secretary