

**TOWN OF CHESTERTON SERVICE UTILITY BOARD
MEETING MINUTES
OCTOBER 19, 2015**

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members, A. Michel, S. McCord and J. Raffin, Supt. D. Ryan, Asst. Supt. T. Atherton, Engineer M. O'Dell, Town Manager B. Doyle, Porter Rep. B. Brueckheimer, Attorney J. Paulson and C. Nolan and Secretary D. Schoenfelt. Absent were Members L. Brandt and J. Schnadenberg, Clerk-Treas. S. Kuziela, Town Council Liaison S. Darnell and Attorney C. Parkinson.

APPROVAL OF MINUTES

A. Michel moved to approve the minutes of the September 21, 2015 meeting, the October 5 and 8 Special meetings, seconded by J. Raffin, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Raffin moved to approve the claims, seconded by A. Michel, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC - None

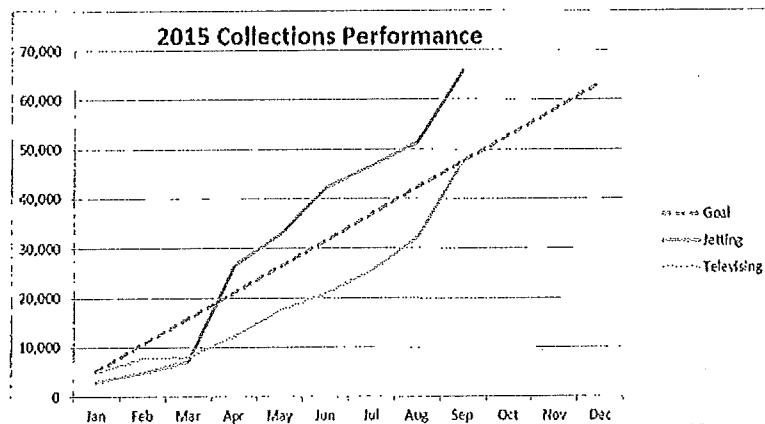
Superintendent's Report

Administration

1. The 21st Ave. sewer replacement project is totally complete. The final price came in at \$195,905.50 which is \$2,864.50 under the original contract amount of \$198,770. (ACTION): *The change order reflecting this final price is included in your board packet for approval and signature.*
2. The Fox Chase Farms project is moving forward well. The main sewer installation within the subdivision is complete, and crews are currently working on the offsite sewer and should also begin installing the service laterals. The low bidder for the grinder pump installs was Gatlin Plumbing. John Marshall & John Sturgill communicated the amount due per resident at the annual FCF POA meeting on 10/14/15. (ACTION): *Disbursement Request #2 is included in your board packet for approval to submit to SRF for their review and approval.*
3. Currently reviewing a draft Sanitary Sewer Connection and Treatment Agreement for "The Preserve" development on 50W & 1050N.
4. Currently evaluating our Sewer Use Ordinance metals limit for copper. We should be receiving recommendation this week from Jones & Henry Engineers. Urschel has exceeded our current limit several times recently and we have been working with them. Hope to have a proposal for a new limit at the next board meeting

Collections

1. There was one total pump motor failure and two pump failures in progress this month. The #2 pump motor at the Tanglewood-2 LS failed and had to be replaced. The lift station crew also worked with GAI to replace the mechanical seal in the #2 pump at the Barrington Bridge LS. The LS crew is also working on replacing the mechanical seal on the #2 pump at the 19th & Morgan LS.
2. The collection crew repaired the manhole behind Jiffy Lube in Duneland Cove. They had to pull off the cone section and re-seal it and pour a new concrete bottom and install an 8 inch trough.
3. The jetting crew is working the area south of Porter Ave. from 8th St. to 5th St., south to 1050N. We jetted 14,576 feet, bringing our total to 104% of our annual goal. We televised 15,349 feet, bringing our total to 75% of our annual goal.
4. We completed 154 locates (2,023 to date) and 4 inspections (36 to date).



Treatment

1. Expansion Related Issues
 - a. Testing and employee training ongoing for new equipment and facilities.
 - b. SCADA – Continuing to work out “bugs” in the system.
 - c. Final punch list items are being addressed.
 - d. Adjusting Influent pump controls to allow Wet Weather system to operate automatically in “Unattended” mode.
 - e. Upgrade of fire alarm system is 100% complete.
2. Streamlined Mercury Minimization/Variance Program
 - a. A presentation to the Chesterton Lions Club was held on 9/22. Elliott presented and Bill Williams and Dave Ryan attended. All IDEM requirements have been met for our first year. An annual report will be sent to IDEM prior to the November 2015 deadline. Working on the strategy to meet our 24 month requirements.
3. Maintenance Tasks
 - a. Cleaned and inspected all three Secondary Clarifiers.

- b. Five overhead garage doors were repaired and adjusted. One OH door will be completely replaced due to damage by contractor and corrosion damage.
- c. Beginning winterization of plant equipment.

Engineer's Report

- 1. WWTP Phase 2 – Gariup Construction Co.,Inc.
 - A. Gariup worked on punch list items and CSO Tank leak repairs. Intend to have repairs completed this week.
 - B. Sweeney and Ace Technologies worked on installing the sludge transfer pump controls.
 - C. Sweeney finished the Fire Alarm system upgrades for the plant.
 - D. Ace Technologies are finishing remaining items on SCADA system upgrades.
 - E. Gariup will be performing another system test on the plant and draining the entire 1.2 MG CSO tank next week.
 - F. Current final completion date of October 30, 2015.
 - G. Paid to Date: \$8,509,855.30.
 - H. Change order costs to date: 3.24%
 - I. Approved LTCP Schedule:

Submit the LTCP to IDEM	June 2011
LTCP Regulatory Review	June – July 2011
Project Design	August 2012 – July 2013
Project Permitting	August 2013 – Feb. 2-14
Funding Development	March 2014 – Sept. 2014
Bidding and Construction Phase	Oct, 2014 – June 2016
Startup and Commissioning	June 2016 – Aug, 2016
Achievement of Full Operation	September 2016
Final Post – Construc. Monitoring Report	Oct. 2018

Town of Porter – No Report.

Board Report

Porter -- 57% Indian Boundary -- 61% Chesterton -- 48%

OLD BUSINESS

A. Michel moved to approve the final change order for the 21st St. sewer project, seconded by J. Raffin, approved by unanimous voice vote.

A. Michel moved to approve submitting to SRF for the second disbursement for the Meridian Road project, seconded by J. Raffin, approved by unanimous voice vote.

A. Michel moved to approve supplemental #1 in the amount of \$17,250.63 to STV Engineering for the Morningside sewer project for dead tree removal, subject to final legal approval, seconded by J. Raffin, approved by unanimous voice vote.

J. Raffin moved to approve the starting of the bid process for the Morningside sewer project, seconded by A. Michel, approved by unanimous voice vote.

NEW BUSINESS – None

LETTERS AND COMMUNICATIONS – None

COMMENTS FROM THE BOARD

A. Michel said he was pleased with only a 3.24% change order cost to the LTCP.

S. McCord reminded everyone the importance of voting.

ADJOURNMENT

A. Michel moved to adjourn the meeting at 7:08p.m., seconded by J. Raffin, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary