

**TOWN OF CHESTERTON SERVICE UTILITY BOARD
MEETING MINUTES
SEPTEMBER 21, 2015**

The meeting was called to order at 7:05 p.m. with the Pledge of Allegiance. Present were Members L. Brandt, A. Michel, S. McCord, J. Raffin and J. Schnadenberg, Asst. Supt. T. Atherton, Engineer M. O'Dell, Council Member Liaison S. Darnell, Town Manager B. Doyle Clerk-Treas. S. Kuziela, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Porter Rep. B. Brueckheimer and Attorney J. Paulson.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the August 17, 2015 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Raffin moved to approve the claims, seconded by J. Schnadenberg, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC

Kevin Nevers commended the crew from Grimmer Construction, working on the 21st St. sewer project, on being very polite and extremely helpful.

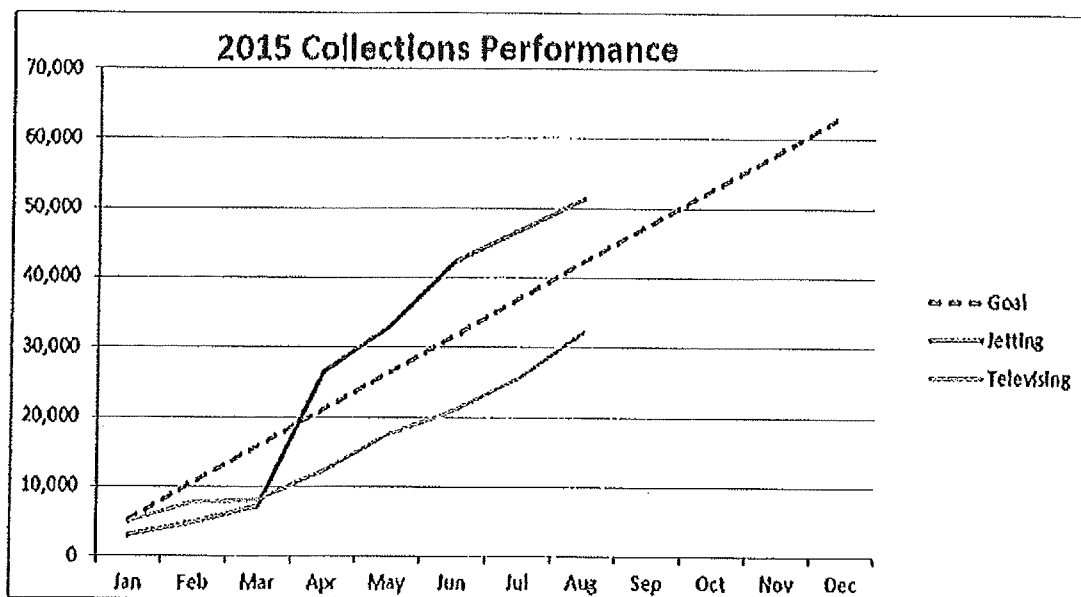
Superintendent's Report

Administration

1. 8/10-held the pre-construction meeting for the 21st. Ave. sewer replacement project. The replacement is complete and final paving should be complete prior to this board meeting.
2. 8/20-held the public meeting for the residents of the Fox Chase Farms project. Sewer installation has started.
3. 8/26-8/27-Dave, Terry & Jay attended the Alliance of IN Rural Water convention in Fort Wayne. Jay gave a presentation on our collector application for our GIS system, along with Lindsey Danforth from the Sidwell Company. Jay did a great job and it was very well received.
4. The electric gate to the plant entrance was completed 9/11.
5. 9/15-Met with Paul Shinn and SEH/engineer and excavator regarding his proposed "The Preserve" development on 50W & 1050N. We then met with Chuck Parkinson later in the afternoon to discuss the preparation of an agreement. Follow up work is continuing.
6. Currently preparing the 2016 Budget.

Collections

1. There were no reported pump failures or replacements for the month.
2. The collection crew repaired the top three feet of brick in the manhole west of 11th St. and south of Porter Ave. We appreciate the Street Dept. helping us by putting in blacktop around the hole created to repair the manhole.
3. The lift station crew pulled pumps at the lift stations and did a thorough inspection on the impellers and volutes.
4. The jetting crew has moved over to east of 11th St., south of Porter Ave. to Union, down to 5th St. We jetted 4,557 feet, bringing our total to 81% of our annual goal. We televised 6,519 feet, bringing our total to 51% of our annual goal.
5. We completed 242 locates (1,869 to date) and 4 inspections (32 to date).



Treatment

1. Expansion Related Issues
 - a. Testing and employee training ongoing for new equipment and facilities.
 - b. SCADA- Upgrade of system ongoing with addition of new and existing equipment to program. Staff Operators continuing to get familiar with program.
 - c. Continue to evaluate flow balancing to aeration tanks since the addition of new "Top Flow Slide Gates".
 - d. New Headworks Bar Screen, Grit Removal and Wet Weather Basin System now on line for testing.
 - e. Upgrade of fire alarm system is 95% complete.
2. Streamlined Mercury Minimization/Variance Program
 - a. We continue to work on public education for the Mercury Minimization/Variance Program. A presentation to the Chesterton Lions Club is scheduled for 9/22. All IDEM requirements will then have been met for our first year. An annual report will be sent to IDEM prior to the November 2015 deadline

3. Maintenance Tasks

- a. Diffuser membrane replacement on aeration tanks #5 and #6 was completed. All six aeration tanks now have new diffuser membranes. The Collections Dept. assisted with solids removal using the vac truck.

Engineer's Report

- 1. WWTP 1A – Thieneman Construction
 - A. Thieneman completed final punch.
 - B. Paid to Date: \$1,995,113.54 (\$29,708.46 retainage being withheld. Soon to be released)
- 2. WWTP Phase 1B – Utility Services Authority LLC.
 - A. Final Completion
 - B. Paid to Date: \$387,484.00 (final payment which includes retainage)
- 3. WWTP Phase 1C – Thieneman Construction
 - A. Final Completion 11/17/14
 - B. Paid to Date \$214,051.00 (final payment which includes retainage)
- 4. WWTP Phase 2 – Gariup Construction Co.,Inc.
 - A. Gariup and Ace Technologies worked on SCADA and equipment startups/training
 - B. Gariup worked on final punch list items.
 - C. Gariup worked on fire alarm systems upgrades.
 - D. Gariup, DLZ, and Town performed a full system test on 8/27/15.
 - E. Paid to Date: \$8,121,186.44
 - F. Approved LTCP Schedule:

Submit the LTCP to IDEM	June 2011
LTCP Regulatory Review	June – July 2011
Project Design	August 2012 – July 2013
Project Permitting	August 2013 – Feb. 2-14
Funding Development	March 2014 – Sept. 2014
Bidding and Construction Phase	Oct. 2014 – June 2016
Startup and Commissioning	June 2016 – Aug. 2016
Achievement of Full Operation	September 2016
Final Post – Construc. Monitoring Report	Oct. 2018

Town of Porter – No Report.

Board Report

Porter – 51% Indian Boundary – 6205% Chesterton – 40%

OLD BUSINESS

S. McCord moved to approve submitted an application to SRF for a partial payment to Gatlin Plumbing and Heating, Inc. in the amount of \$120,795.35, seconded by J. Raffin, approved by unanimous voice vote.

S. McCord moved to approve a supplemental agreement with DLZ for an additional payment of \$61,042.52 due to additional work, seconded by J. Raffin, approved by unanimous voice vote.

S. McCord moved to approve a supplemental agreement with Lawson-Fisher Assoc. P.C., subject to their agreement being approved by the Attorneys, for an additional payment of \$17,640, seconded by J. Schnadenberg, approved by unanimous voice vote.

S. Kuziela asked that a 2002 Ford Explorer be taken off the auction list providing it passed a mechanics inspection.

J. Raffin moved to take the 2002 Ford Explorer taken off the list providing it passed inspection, seconded by S. McCord, approved by unanimous voice vote.

NEW BUSINESS

C. Parkinson introduced their new associate in the law firm, Connor Noland.

LETTERS AND COMMUNICATIONS – None

COMMENTS FROM THE BOARD

The entire Board welcomed Connor Noland.

J. Schnadenberg thanked Dave for how well the 21st St. project was completed.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:30p.m., seconded by A. Michel, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary