

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

MAY 18, 2015

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members L. Brandt, A. Michel, J. Raffin, S McCord and J. Schnadenberg, Supt. T. Atherton, Clerk-Treas. S. Kuziela, Council Member Liaison S. Darnell, Town Manager B. Doyle, Porter Rep. B. Brueckheimer, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent was Attorney J. Paulson and Engineer M. O'Dell

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the April 20, 2015 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Schnadenberg moved to approve the claims as presented, seconded by J. Raffin, approved by voice vote.

COMMENTS FROM THE PUBLIC - There were none.

Superintendent's Report

Administration

1. Following delays by the IURC, the hearing on the release of the CTA held by MTA, LLC covering Fox Chase was held last Wednesday, May 13th. The bids for the Meridian Road sewer extension to serve Fox Chase Farms are being held pending the closing of the SRF financing and the contractor has agreed to hold his bid for 45 days beyond April 26. It is hoped that an early IURC ruling will be received.
2. Bid advertisement for the sewer replacement on 21st St. from Porter Ave. to Union St., will be made so that we can receive bids at the June Board meeting.
3. Still awaiting response from IDEM regarding the SUO revisions. The Town will have 120 days to formally act on the Final Draft of the ordinance after acceptance by IDEM; In accordance with the new NPDES Permit language regarding Mercury Minimization, Town Council adopted a Resolution in respect to purchase of mercury containing products, and Town staff has been provided training regarding how to minimize mercury in the environment.
4. We are, still awaiting response from IDEM regarding the Updated CSOOP Plan which was submitted to IDEM for review in November.
5. Indian Boundary Conservancy District has replaced their meter. We will be preparing a billing adjustment to recover revenues lost due to the prior meter malfunction.
6. Our new Admin Asst./Utility Clerk has started.

7. Amanda Miller has completed the requirements to become recognized as a Microsoft Office Specialist for Access 2013. This adds to her prior certifications in Word, Excel, PowerPoint, and Outlook.
8. Jay Iler made a presentation at the State GIS Conference in Bloomington about our iPad supported maintenance programs. We were nominated for recognition by the association, but unfortunately lost out to Westfield.

Collections

1. Two employees passed their tests and now have their Commercial Drivers Licenses.
2. The pump that failed at West wood has been replaced and is back in service.
3. The pump at Tamarack has been replaced and put back in service.
4. The collapsed sewer main in the alley just east of Locust Street and north of Wabash has been repaired by Woodruff.
5. We jetted 19,430 feet, bringing our total to 42% of our annual goal. We videotaped 4,177 feet bringing that total to 19% of our annual goal.
6. We completed 230 locates (603 total to date) and 2 inspections for a total to date of 8.

Treatment

1. Ongoing employee training on new equipment.
2. Partially filled wet weather basin with water for testing.
3. We have made intermittent shut downs of the plant influent flow to allow new wet weather system to tie into existing RAW Sewage facility.
4. Testing of new generator with associated power interruptions has required high levels of operator attention to assure plant equipment is operating properly.
5. Training of new staff for Commercial Driver's License is ongoing.
6. Existing pavement areas have been prepped for overtopping with new pavement.
7. With assistance of the Collections Department, improvements have been made to the WWTP surface water drainage, including stormwater inlets.
8. Improvements made to Primary Clarifiers 5 and 6, 2 Draft Tube Mixers and Plant Service water line to the Headworks building; Ongoing painting.
9. Continuing with requirements of Streamlined Mercury Variance including inspection of commercial facilities.
10. Collection system Fats, Oil and Grease being monitored in problematic areas along with ongoing grease trap inspections.
11. Received a quote for the installation of two (2) additional rain gauges in compliance with our CSOOP.

Engineer's Report

1. WWTP Phase 1A – Thieneman Construction
 - A. Thieneman is working on final punch list items and final completion.
 - B. Paid to date: \$1,950,855.54 (\$29,708.46 retainage being withheld until punch list finished)

2. WWTP Phase 1B – Utility Services authority LLC.
 - A. Final Completion.
 - B. Paid to Date: \$387,484.00 (final payment which includes retainage)

3. WWTP Phase 1C – Thieneman Construction
 - A. Final Completion 11/17/14
 - B. Paid to Date: \$214,051.00 (final payment which includes retainage)

4. WWTP Phase 2 – Gariup Construction Co., Inc.
 - A. Gariup worked on testing the CSO tank.
 - B. Gariup worked on mechanical and electrical within the Headworks building.
 - C. Gariup worked on roofing for the Headworks building.
 - D. Gariup worked on painting, windows and doors for the Headworks building.
 - E. Gariup installed the bar screen skylight inside the Headworks building.
 - F. Gariup worked on site work and landscaping around the plant.
 - G. Paid to Date: \$7,689,135.18

5. SCADA – ACE Technologies, LLC
 - A. Startup/Online Testing – May 4, 2015 – May 29, 2015

Town of Porter – No report

Board Report

Porter – 46% Indian Boundary – 35% Chesterton – 42%

OLD BUSINESS

LTCP discussed in earlier reports

NEW BUSINESS

J. Raffin moved we award the bid to Gasvoda & Associates, Inc. for the Dickenson Road & Westwood Pump Stations Heated Rain Gauge/SCADATA Project for the amount of \$12,364.00, seconded by S. McCord, approved by unanimous voice vote.

J. Raffin moved we award the bid to Barnes for the grinder pumps for the Fox Chase Farms/Whispering Sands Project for the amount of \$188,047.00 seconded by S. McCord, approved by unanimous voice vote.

The following written report was received from Kathryn Hrapek: In 30 days (3/31/15 -4/29/15) accounts were paid using a credit card. 3137 accounts were paid in that time frame. 6.41% were paid by credit card. Fees collected: \$402.00, Fees to Tyler: \$250.00, Fees to ETS: \$340.73.

LETTERS AND COMMUNICATIONS - None

COMMENTS FROM THE BOARD

S. McCord encouraged everyone to get out and vote in the upcoming elections.

A. Michel concurred with S. McCord.

L. Brandt congratulated Jay Iler for his presentation at the 2015 Indiana GIS Conference.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:21 p.m., seconded by A. Michel, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary