

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

FEBRUARY 17, 2015

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members A. Michel, L. Brandt, J. Raffin and J. Schnadenberg and S. McCord, Supt. T. Atherton, Engineer M. O'Dell, Council Member Liaison S. Darnell, , Town Manager B. Doyle, Attorney J. Paulson and Secretary D. Schoenfelt. Absent were Clerk-Treas. S. Kuziela, Porter Rep. B. Brueckheimer and Attorney C. Parkinson.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the January 19, 2015 meeting, seconded by J. Schnadenberg, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Schnadenberg moved to approve the claims as presented, seconded by A. Michel, approved by voice vote with S. McCord abstaining from the vote due to claims being from his employer Gariup Constuction Co., Inc.

COMMENTS FROM THE PUBLIC - None

Superintendent's Report

Administration

1. The Meridian Road sewer extension to serve Fox Chase Farms has been advertised for bid. A pre-bid conference was held last Thursday, Feb 12th, and bids are to be opened at a Special Board Meeting on Feb. 25th.
2. With the assistance of Jones and Henry and Attorney Parkinson, we have completed a review of the SUO to meet new NPDES permit requirements. Proposed revisions must be submitted to IDEM for final approval before March 1st. Upon receiving approval from IDEM we must adopt the revisions into the Town Ordinance within 120 days.

Action Item: Approve recommended revisions to SUO and recommend their approval by IDEM and Town Council

3. An updated Enforcement Response Plan (ERP) has been completed and should be submitted to IDEM along with the SUO revisions.

Action Item: Adopt the February 2015 Enforcement Response Plan (ERP).

4. We still have not received any feedback from IDEM regarding the Updated CSOOP Plan which was submitted to IDEM for review in November.
5. The new rates have been installed into the Tyler billing system.

Collections

1. We received the rebuilt Porter Cove Lift Station pump from Gasvoda.
2. A dialer was replaced at the Nelson Lift Station.
3. We have been training two of our new employees on the CDL pre-trip inspection to prepare them for obtaining their CDL licenses.
4. The jetting crew removed roots from 1,130 feet of sewers and jetted another 3,000 feet of line.
5. The camera crew videotaped 5,050 feet of sewer line.
6. We continue with locating manholes to update the GIS system.
7. We had 113 locates and 2- inspections

Treatment

1. New generator now "ON LINE". All plant equipment continued to operate satisfactorily during the many power outages needed to transfer wire connections and maintain back-up power to essential equipment. All permit requirements were met during this work.
2. RAS pumping system in "MANUAL CONTROL" mode due to failure of Variable Frequency Drive controller. Unit scheduled for replacement beginning upon receipt of replacement equipment.
3. Repair has been made to the air supply line leak on Aeration Tank #6.
4. Two Utility trucks and a contracted semi dump truck were used to move 235 cubic yards of Biosolids to the Meyer Farm on January 21st.
5. An area heater furnace the Utility had in inventory was installed in the RAS building to replace the roof mounted furnace which had out lived it's useful life.
6. A new Auto Sampler has been purchased and received. Four auto samplers are required to collect the all of the needed samples required to be analyzed by the lab. The Final Effluent sampler will be replaced with the new sampler. The old final effluent sampler will replace the bypass sampler. The old bypass sampler will be retired and used for parts.

Engineer's Report

1. WWTP Phase 1A – Thieneman Construction
 - A. Thieneman finished switchover an dinstallation of the new generator.
 - B. Thieneman installed recalibrated gas meter and DO Probes.
 - C. Generator startup and training on 2/4/15.
 - D. Thieneman working on punch list items.
 - E. Substantial completion walk through took place on 2/13/15.
 - F. Pain to Date: \$1,859,217.31

2. WWTP Phase 1B – Utility Services authority LLC.
 - A. Final Completion.
 - B. Paid to Date: \$387,484.00 (final payment which includes retainage)

3. WWTP Phase 1C – Thieneman Construction
 - A. Thieneman completed punch list items.
 - B. Final Completion 11/17/14
 - C. Paid to Date: \$203,348.45

4. WWTP Phase 2 – Gariup Construction Co., Inc.
 - A. Gariup worked on forming and shoring for the Headworks Building additions.
 - B. Gariup worked on interior demolition of the existing Headworks Building.
 - C. Gariup worked on installing new slide gates for the Headworks north addition.
 - D. Gariup worked on electrical rough-in for the Headworks additions.
 - E. Paid to Date: \$7,059,485.44.

5. SCADA – ACE Technologies, LLC
 - A. Control Panel Delivery - February 26, 2015.
 - B. Startup/online Testing – March 2, 2015 – March 31, 2015.

Town of Porter - No report.

Board Report

Porter – 51% Indian Boundary – 65% Chesterton – 40%

OLD BUSINESS

Old business was covered in the various reports.

NEW BUSINESS

T. Atherton announced there will be a Special Board Meeting February 25 2015, 10 a.m. at Town Hall to open bids for the Fox Chase Farms/ Whispering Sands sewer project.

S. McCord moved to use Jones and Henry's recommendation for new lower limits for the Sewer Use Ordinance, seconded by A. Michel, approved by unanimous voice vote.

This will be sent to IDEM for approval the will then go to the Town Council for approval. They have 120 days in which to approve.

J. Raffin moved to approve the Enforcement Reform Plan, seconded by J. Schnadenberg, approved by unanimous voice vote.

S. McCord moved to approve the engagement of Gregory Colton at \$175 per hour to aid with the Fox Chase Farms sewer project, seconded by A. Michel, approved by unanimous voice vote.

B. Doyle discussed the advantages to being members of InWARN in times of major emergencies and at no cost to its members.

S. McCord moved to join InWARN, seconded by A. Michel, approved by unanimous voice vote.

L. Brandt gave an update on the Fox Chase Farms project. It is ahead of schedule, the SRF will finance the project for the next 20 years and is giving us a \$750,000 grant, the project should be completed by August and the Town of Chesterton will not have any additional cost due to this project.

LETTERS AND COMMUNICATIONS

No letters were received.

COMMENTS FROM THE BOARD

S. McCord complemented J. Schnadenberg and crew for doing a nice job with the snow removal. A. Michel agreed to this comment.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:40 p.m., seconded by J. Schnadenberg, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary