

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

JANUARY 19, 2015

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members A. Michel, L. Brandt, J. Raffin and J. Schnadenberg, Supt. T. Atherton, Engineer M. O'Dell, Council Member Liaison S. Darnell, Clerk-Treas. S. Kuziela, Town Manager B. Doyle, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Member S. McCord, Porter Rep. B. Brueckheimer and Attorney J. Paulson.

ELECTION OF OFFICERS

A. Michel moved to keep the same slate of officer, seconded by J. Schnadenberg, approved by unanimous voice vote.

A. Michel moved to reappoint D. Schoenfelt as Board Secretary, seconded by J. Raffin, approved by unanimous voice vote.

L. Brandt moved to retain C. Parkinson as Attorney for the Board, seconded by J. Raffin, approved by unanimous voice vote.

APPROVAL OF MINUTES

J. Raffin moved to approve the minutes of the December 15, 2014 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Schnadenberg moved to approve the claims as presented, seconded by J. Raffin, approved by voice vote.

COMMENTS FROM THE PUBLIC - None

Superintendent's Report

1. Work continues on the Fox Chase Farms/Whispering Sands Mobile Home Park project. Easements have been acquired and RR permit expected any day. Once these issues are resolved we expect to receive the approval from SRF to proceed with bidding.

Action Required: Appoint two members for a Wage Committee to set common wage.

2. Working on updating the Sewer Use Ordinance (SUO) to meet new NPDES permit requirements and other areas in the ordinance needing improvement. March 1st 2015 deadline for submission to IDEM for review. Upon receiving approval from IDEM must adopt into Town Ordinances within 120 days.
3. We are waiting IDEM approval/comments on the submitted CSOOP Plan.

4. The revisions and amendments to the 2015 Salary Ordinance were adopted by Council action.
5. The final 2015 Operating Budget was accepted by Council in December.

Collections

1. R.V. Sutton has finished installing the new septic tank at 1733 Crocker Street
2. The collection crew has been cross training on portable generator operation and electrical panel trouble shooting for the lift stations
3. Working on field verification of manhole locations not lining up with the current G.I.S mapping
4. Jetting - the collection crew jetted 67,390 feet, approximately 4,030 feet more than our annual goal of 20% of the system.
5. Televising – due to the lack of personnel for much of the year, we were able to televise only 8,160 feet, much below our annual goal of 63,360 feet or 20% of the system. Our new employees will now provide us with one full time jetting crew and one full time televising crew.
6. We had 129 locates and 4 inspections in December. We completed 2,136 locates and 43 inspections in 2014. Three commercial projects (A.J.'s Pizza, Culvers and Urschel Labs) and the new Stone Meadows subdivision were inspected along with 17 repairs.

Treatment

1. EXPANSION RELATED
 - A. 30" North side sanitary sewer successfully rerouted to allow it to be isolated from Headworks treatment and pumping facility if needed.
 - B. Scheduling electrical power outages for week of the 19th of January to allow tie in of new generator and surge suppression equipment.
2. MAINTENANCE
 - A. Dealt with several cold weather related issues: Plant service water system had 2 ruptured underground lines; clarifier skimmer arm freezing; Ferrous Chloride acid fill lines froze. Training 3 recently hired Operator/Maintenance personnel.
 - B. Leaking air supply line to aeration tank #6 to be repaired
 - C. Evaluating heating system deficiencies in blower room area due to lack of residual heat being generated by new turbo blower and exceedance of lifespan of roof mounted furnace on RAS building.

Engineer's Report

1. WWTP Phase 1A – Thieneman Construction
 - A. Thieneman worked on electrical load test and installation of new Generator.
 - B. Thieneman worked on DO Transmitter and receiver installation.
 - C. Paid to Date: \$1,854,428.50
2. WWTP Phase 1B – Utility Services authority LLC.
 - A. Final Completion.
 - B. Paid to Date: \$387,484.00 (final payment which includes retainage)

3. WWTP Phase 1C – Thieneman Construction
 - A. Thieneman completed punch list items.
 - B. Final Completion 11/17/14
 - C. Paid to Date: \$203,348.45

4. WWTP Phase 2 – Gariup Construction Co., Inc.
 - A. Gariup worked on construction concrete wall for north Headworks Building addition.
 - B. Gariup worked on installing new piping and pumps for south Headworks lift station.
 - C. Gariup worked on electrical work for new south Headworks addition
 - D. Gariup worked on site grading around the WWTP.
 - E. Paid to Date: \$6,839,912.32.

5. SCADA – ACE Technologies, LLC
 - A. Control panel Design Submittal – November 17, 2014.
 - B. Control Panel Delivery – January 26, 2015.
 - C. Startup/online Testing – March 2, 2015 – March 31, 2015.

Town of Porter - No report.

Board Report

Porter – 45% Indian Boundary – 55% Chesterton – 34%

OLD BUSINESS

Old business was covered in the various reports.

NEW BUSINESS

J. Raffin moved to appoint Mark O'Dell and Jennifer Gadzala to the Wage Committee for the Fox-Chase Farms project, seconded by A. Michel, approved by unanimous voice vote.

LETTERS AND COMMUNICATIONS

L Brandt shared a letter from the Indiana Department of Natural Resources detailing the investigation into the dewatering incident involving the homes of Bill Sexton and Linda Hart. They were completely satisfied with how Chesterton Utilities had handled the situation, stating we had complied with all the various Codes pertaining to this situation.

COMMENTS FROM THE BOARD

A. Michel complimented T. Atherton and staff on how they handled the dewatering incident.

ADJOURNMENT

J. Schnadenberg moved to adjourn the meeting at 7:19 p.m., seconded by J. Raffin, approved by unanimous voice vote.

Lawrence Brandt Chairman

Deb Schoenfelt Secretary