

Chesterton Park Department
Board of Directors Special Meeting Minutes
February 22nd, 2021

Those in Attendance: President Wendy Marciniak, Vice President Paul Shinn, Secretary Mark Dickinson, Member Bob Cohn, Superintendent Shane Griffin, Town Engineer Mark O'Dell, Town Attorney Connor Nolan

Wendy Marciniak called the meeting to order at 4:30 p.m. and led the assemblage with the Pledge of Allegiance to the Flag.

Wendy Marciniak called for a roll – Paul Shinn, Bob Cohn, Mark Dickinson, all present.

Business

Purchase of an artificial Christmas Tree. A 22' tree with lights and music is up for consideration. Shane presented a breakdown of what it cost the town, and the man power needed every year to locate and cut down a tree. Average was \$3700.00. As per discussion. Removal was also considered and the replacement of lights every year. Per Shane the company will come out the first season to set up. Five years ago a spruce was planted in Thomas Park with the hopes that it will grow to be decorated for future, but is too small as of now. As per discussion. Paul asked what the final cost will be and how long it will last. Shane replied that the final cost will be \$22k, and is warranted for six years. The typical life span is 10-15 years if it is well kept. Shane has a inside space ready for yearly storage at the maintenance shops.

Bob shared his discussion with the public.

Mark shared his discussions with the public. As per discussion.

Wendy stated that discussion with Town Council is that they would like this to be purchased out of the Park general funds, and will not be purchased through CEDIT funds.

Mark questioned the warranty. As per discussion.

A motion to approve the purchase of the Christmas tree out of Park general funds, not to exceed \$23k was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed.

The scoring committee for the Coffee Creek RFP needs to be appointed. Wendy stated that per legal, the members should include two park board members, a town member, town engineer, and park superintendent.

A motion to appoint Bob Cohn and Paul Shinn to the scoring committee was made by Mark Dickinson. Seconded by Bob Cohn. Motion passed.

A motion to appoint Town Engineer Mark O'Dell, and Park Superintendent Shane Griffin to the committee was made by Paul Shinn. Seconded by Bob Cohn. Motion passed.

Mark will get a spreadsheet together and send out. As per discussion. How the committee can meet in any capacity was also discussed.

Adjournment

A motion to adjourn was made by Paul Shinn. Seconded by Bob Cohn. Motion passed. Meeting adjourned at 4:44 p.m.

President
Wendy Marciniak

Date