

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

DECEMBER 21, 2020

The zoom meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Board members L. Brandt, A. Michel, S. McCord, J. Raffin and J. Schnadenberg, Supt. D. Ryan, Engineer M. O'Dell, Clerk-Treasurer C. Udvare, Town Manager B. Doyle, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Council Member Liaison S. Darnell and Attorney C. Nolan.

APPROVAL OF MINUTES

A. Michel moved to approve the minutes of the November 16, 2020 meeting, seconded by J. Schnadenberg, approved by unanimous voice vote.

APPROVAL OF CLAIMS

S. McCord moved to approve the claims as presented, seconded by J. Schnadenberg, approved by unanimous voice vote.

COMMENTS FROM THE PUBLIC - None

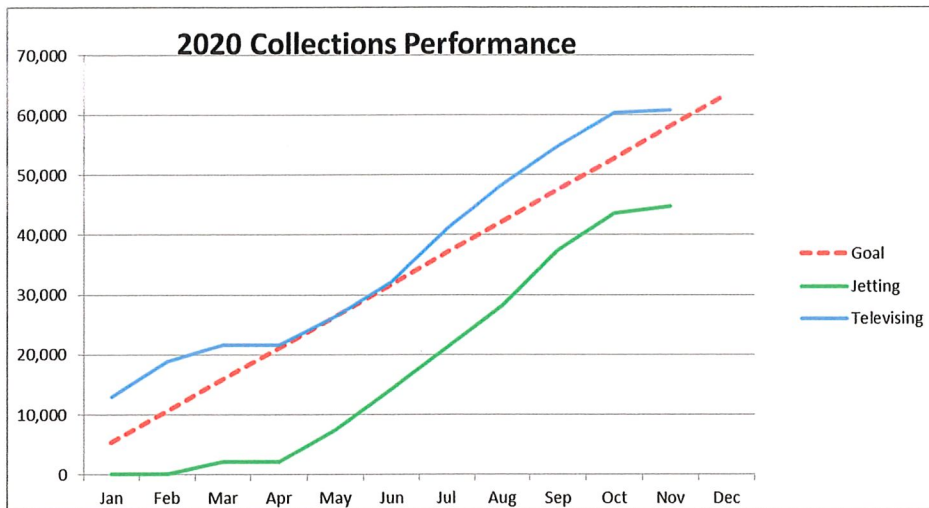
Superintendent's Report

Administration

1. Two of our customers have contacted us regarding high bills due to sprinkler usage for the billing period 8/20-10/20. They are requesting sprinkling credits. Our summer sprinkling usage period is from mid-June to mid-August. The amounts most likely related to sprinkling amount to about \$532 and the other about \$220.
2. I have included the recommended Write-Offs for the year in the Board packet. This is one of the lowest amounts in many years. Thanks to our dedicated customer service girls and help from our clerk treasurer's staff for their diligent efforts.
3. We hauled 140 yards of sludge to the farm.
4. The ACH applications continue to come in. We don't have an exact count yet, but I was told it could be over 700 so far. Once we get the pre-notes set up, we should get an accurate count.
5. Efforts continue to keep the workplace sanitized and social distancing practices in place to prevent the spread of Covid-19. Our annual Christmas luncheon at the plant has been cancelled in support of this initiative, as well as the Town's Christmas party.
6. I have completed the 2021 budgets and will meet with Larry on 12/14 to review them.

Collections

1. There were no pump failures this month.
2. We televised 451 feet and jetted 1,170 feet.
3. We completed 162 locates and 5 inspections.
4. We have been cross training employees in performing locates, and locating force mains, and when time permitted we got some training in on the inspection process.
5. We started cleaning the wet wells for the last time this year. We completed just over 50% of them in November, and will complete the remaining ones in December.



Treatment

1. Streamlined Mercury Minimization/Variance Program
 - a. Continuing to meet the annual requirements.
2. Maintenance Tasks
 - a. The annual preventative maintenance (PM) has been performed on our two generators at the plant.
 - b. PM work was completed on our digester boiler. This resulted in the replacement two fuel gas control valves due to corrosion damage.
 - c. We did receive the turbo blower heater, however it was damaged. A replacements has since been received and we are scheduling installation.
 - d. Windy conditions caused several dozen power losses and voltage deviations at the plant. Our staff did a great job managing the equipment to minimize any negative treatment issues.
 - e. We installed three back-up power supply/surge suppressers on various equipment in the plant for further protection and reliability.
3. Pre-Treatment/Lab
 - a. Efforts are ongoing to monitor industry effluents and commercial grease traps.

