

**Chesterton Park Department
Board of Directors Meeting Minutes
May 5th, 2020**

Those in Attendance: President Candy Tucker, Vice President Wendy Marciniak, Secretary Paul Shinn, Member Mark Dickinson, Superintendent Shane Griffin, Engineer Mark O'Dell, Liaison Jennifer Fisher, Town Manager Bernie Doyle, Town Attorney Connor Nolan, Administrator Hilary Thomas Peterson

Candy Tucker called the meeting to order at 6:02 p.m. and led the assemblage with the Pledge of Allegiance to the Flag.

Approval of Minutes

A motion to approve March minutes was made by Wendy Marciniak. Seconded by Paul Shinn. Motion passed; March minutes approved. No April meeting – COVID-19

Superintendent/Engineer Report

Working on plans for reopening the parks, per the Governor's order tentative for May 24th, playgrounds and fields will open to the public, shelters or bathrooms will remain closed until mid June. Wendy stated she has concerns with parks being open, but not bathrooms. As per discussion. Paul suggested that we speak with neighboring towns on how they plan to open. Paul suggested that before we post on the opening of the parks, that we will just state that we will be closed until further notice. Connor said that May 24th is the tentative date and subject to further extension by the Governor. Wendy asked about the European Market opening. Maura Durham originally wanted to open the market up on May 16th, Bernie addressed the issues with the original date. After meeting with the town Attorney and Council President, the 16th is not workable, due to Governor's orders, no more that 25 people can congregate. As per discussion. Mark Dickinson asked about the Young Professionals event that was supposed to take place on May 15th, Connor replied that it has been postponed until August.

Old office building has been torn down, currently being graded and seeded. New shelter at Dogwood is almost done. Mowing and spring cleaning has started. All new trees that were planted last year in Dogwood and Waskom are still alive and budding.

Mark O'Dell also stated that local jurisdictions still have the power to extend reopening guidelines on their own. Bathrooms not being open when the parks open could be an issue. Guidelines will need to be in place when everything opens as to how often everything is being cleaned. Paul suggested maybe putting in porta-toilets instead, that we are not responsible for cleaning. As per discussion.

Comments from the Board

Wendy welcomed Shane as the new Superintendent for Chesterton Park.

A motion to appoint Shane Griffin as the new Park Superintendent, grade 2, retroactive from April 20th, 2020, was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed.

Paul asked if the bonding completions for Waskom/Kipper were addressed with Gariup. Mark O'Dell stated that there was some landscaping issues to check on. Also addressed the Master Plan. Shane stated

an email was sent from Chuck Lehman this week, will be meeting with Mark O'Dell to address. Asked about Splash pad and bathrooms if they will be ready to go once allowed to open. Asked if Ace hardware can test splash pad water. Are safety checks being done? Shane answered that they are being done on a regular basis, Mike Billings is a certified safety inspector.

Mark asked if Rebuilding Together has been postponed, no dates have been set.

Candy stated that Spring clean up at Coffee Creek will have to be postponed/cancelled. Move forward with a fall date.

Connor stated that the Town Council is working on a policy for future events being held in Town.

Approval of Claims

Paul asked about the Boyce invoice, Hilary explained it was for the park receipt books.

A motion to approve May claims was made by Paul Shinn. Seconded by Mark Dickinson. Motion passed. May claims approved.

Adjournment

A motion to adjourn was made by Paul Shinn. Seconded by Wendy Marciniak. Motion passed. Meeting adjourned at 6:21 p.m.

President Candy Tucker

Date

NOT
SIGNED

MEETINGS
VIA
ZOOM