



# Town of Chesteron Storm Water Utility

1490 Broadway, Ste. 3  
Chesteron, IN 46304

## Storm Water Management Program

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## Project Owner Guide to Compliance (Rev 20/06)

This page provides construction project owners and/or their representatives with a step by step guide to the requirements of the Town of Chesteron Storm Water Utility Storm Water Management Program. Reference to Town Code is provided where applicable.

### **STEP ONE**

1. Submit 3 sets of the Construction Plan/Storm Water Pollution Prevention Plan (SWPPP) (per Section 24-56).
2. Submit a Completed Erosion and Sediment Control (ESC) Permit Application (Section 24-55).
3. A.) Pay ESC Permit application fee payment of \$250.00 plus \$10.00 for each lot per project for residential/commercial subdivisions;

### **OR**

- B.) Pay ESC Permit application fee payment of \$260.00 for other projects greater than or equal to one (1) acre that are not a residential/commercial subdivision.

### **STEP TWO**

1. Receive notification of ESC Permit approval and ESC Permit number.
2. Receive certification letter of SWPPP approval from MS4 Coordinator  
(Approval may take several revisions and submissions and depends upon the applicant's ability to respond to requests from the Town)

### **STEP THREE**

1. Submit State NOI with the Town's SWPPP letter of certification, all applicable fees, and proof of publication to the Indiana Department of Environmental Management (IDEM).
2. Submit to Town a copy of the State Form 47487 Rule 5-Notice of Intent (NOI) with a copy of the proof of publication 48 hours prior to commencing construction activities at the project site (Section 24-57).
3. Schedule a pre-construction meeting between the project Site Foreman, the person responsible for erosion and sediment control, and the MS4 Coordinator.
4. Submit the Storm Water Operation and Maintenance Plan (Post Construction Narrative) for the project, if applicable.

### **STEP FOUR (Post Construction)**

1. For projects with post-construction storm water quality measures, submit for approval an Operations & Maintenance Manual (post-construction narrative) & provide to owner(s) (Section 24-102).
2. Submit a copy of State Form 51514 Rule 5-Notice of Termination certifying the completion of construction activity that meets the requirements of 327-IAC-15-5
3. Receive NOT verification letter from MS4 Coordinator for submission to the State with the NOT Form 51514.
4. Submit copies of written notification to all current individual lot owners and all subsequent individual lot owners of the remaining undeveloped acreage and acreage with construction activity that they are responsible for complying with Chapter 24 of Town Code. (Section 24-60(e)).
5. Submit all evaluation/Self Monitoring Reports in electronic format to the MS4 Coordinator, if they have not been submitted electronically previously, no later than 90 days from the date of your NOT (Section 24-58).