

TOWN OF CHESTERTON SERVICE UTILITY BOARD

MEETING MINUTES

MAY 16, 2016

The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Present were Members A. Michel, S. McCord, L. Brandt, J. Raffin and J. Schnadenberg, Supt. D. Ryan, Engineer M. O'Dell, Council Member Liaison D. Lafata, Clerk Treasurer S. Kuziela, Attorney C. Parkinson and Secretary D. Schoenfelt. Absent were Porter Rep. B. Brueckheimer, Town Manager B. Doyle, and Attorneys J. Paulson and C. Nolan.

APPROVAL OF MINUTES

S. McCord moved to approve the minutes of the April 18, 2015 meeting, seconded by A. Michel, approved by unanimous voice vote.

APPROVAL OF CLAIMS

J. Schnadenberg moved to approve the claims as presented, seconded by J. Raffin, approved by voice vote.

COMMENTS FROM THE PUBLIC - None

Superintendent's Report

Administration

1. The Fox Chase Farms project is nearing completion. As of 5/12, 82 homes have been connected. It is expected that all 88 homes will be connected as of this meeting (5/16). Restoration on Fox Chase yards will begin the week of 5/16.
2. Whispering Sands progress was delayed due to their decision to seek more bids. An award has not yet been made. The parts for their lift station were ordered approximately three weeks ago.

Action: Board authorization to send a "Notice to Connect" to Whispering Sands (WS).

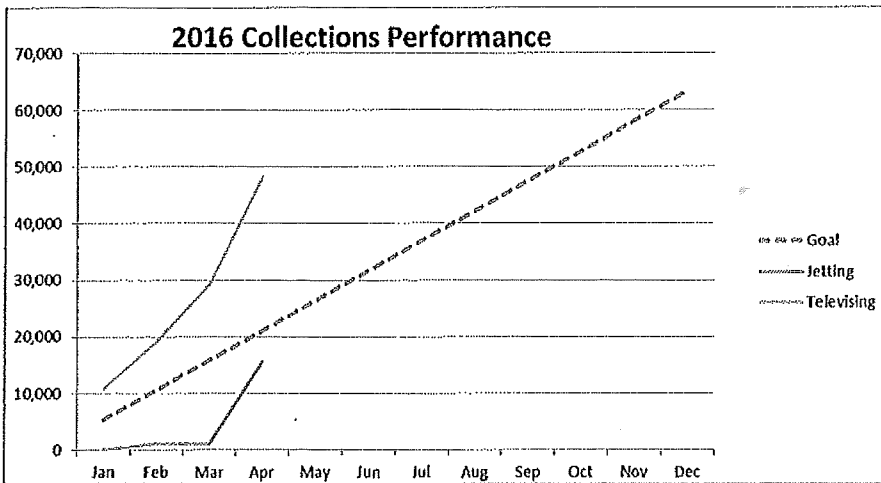
This Notice will give WS 60 days to connect in order to avoid having to pay the monthly debt service and reserve payments prior to connection.

3. We will begin planning for a celebration with the Fox Chase residents for the successful completion of the project. We are considering providing snacks, sandwiches, drinks and desserts during a Saturday evening, possibly in late June. The invitees will include the residents, applicable employees, officials and contractors that contributed to the success of this project.
4. We procured services for the annual preventative maintenance on all our stand-by generators.

5. We lost our access to the Walro LS via the Amtrak right of way behind the WWTP and are currently working with Deer Run Apartments on Taylor St. for access options.

Collections

1. There was one pump failure this month. It was the McDonald's #2 pump. The leads fell off the supports and were chewed up by pump #1.
2. We received the new #2 pump for the Kat LS.
3. The appropriate personnel were trained on the new Meridian LS and Generator.
4. We televised 18,904 feet and jetted 14,475.
5. We completed 251 locates and 3 inspections.



Treatment

1. Expansion Related Issues
 - a. SCADA upgrade is continuing with improvements to computer programs as the needs are identified.
 - b. Final punch list and warranty items are being addressed. New problems are immediately presented for review as they are discovered.
 - c. Work has begun on the addition of valve actuators to aeration tanks 5 and 6, and we are still waiting on delivery of the actuators.
2. Streamlined Mercury Minimization/Variance Program
 - a. Working on the 24 month requirements.
3. Maintenance Tasks
 - a. Influent pump #1 was removed and sent for refurbishing.
4. Pre-Treatment
 - a. Continuing our efforts to assist local industries in meeting their discharge limits. Efforts are ongoing to monitor industry effluents and commercial grease traps.

Engineer's Report

1. M. O'Dell reported they were waiting on materials for the aeration tanks.
2. Trees were being cleared for the Morningside Project.
3. \$4000.00 will remain in the SRF loan for this project and he and D. Ryan will be researching how best to utilize these funds.

Town of Porter – No Report

Porter – 57% Indian Boundary – 85% Chesterton – 55%

OLD BUSINESS

1. S. McCord moved to send a Notice to Connect to Whispering Sands giving then 60 days to connect in order to avoid having to pay monthly debt service and reserve payments prior to connection, seconded by J. Schnadenberg, approved by unanimous voice vote.
2. S. McCord asked D. Ryan if any conclusions had been reached in regards to Mr. Yagodnik's letter from the previous meeting requesting a self-addressed envelope to accompany utility bills be considered. D. Ryan replied the matter is still being looked into.
3. S. Kuziela reported alternate software is still being researched.

NEW BUSINESS – None

LETTERS AND COMMUNICATIONS - None

COMMENTS FROM THE BOARD

1. S. McCord welcomed L. Brandt back and said he was glad that work is finally being done on the Morningside Project.
2. A. Michel said in regards to the Morningside Project he will believe it when he sees it.

ADJOURNMENT

S. McCord moved to adjourn the meeting at 7:20 p.m., seconded by A. Michel, approved by unanimous voice vote.

Lawrence Brandt

Chairman

Deb Schoenfelt

Secretary