



Building Department

VACANT AND ABANDONED BUILDING REGISTRATION APPLICATION

ORDINANCE NO. 2015-13: WHEREAS, the Town Council has determined that there is a need to establish an ordinance for the establishment and enforcement of a Vacant and Abandoned Real Property Program due to public health risks, the prevention of blight, and for economic development. The Town also determines that vacant properties lead to public safety issues, particularly with respect to the Town's police and firefighters; and WHEREAS, such an ordinance is permitted by the terms of Indiana Code 36-7-36-1.

ARTICLE VIII VACANT AND ABANDONED REAL PROPERTY PROGRAM

The Purpose of this Article is as follows:

- 1. To establish a program for ongoing identification and registration of buildings and structures which have been vacant or abandoned.
2. To establish the responsibilities of owners of these vacant or abandoned buildings; and
3. To provides for administration and enforcement of standards related to vacant and abandoned buildings.

Property Information

Street Address of Vacant Building/Property
Parcel Number (If Known)
Property Type: Single Family, Multiple Family, Commercial, Industrial

Owner's Information

(Please include a copy of the most recently executed deed and sales disclosure form)
Name
Address
Cell Phone Number
E-Mail Address

Property Manager's Information

(Owner must appoint a property manager residing within 30 miles of the property. The property manager may be the owner or agent of owner. An acting agent must be at least 21 years old. The property manager must be available to town officials by telephone 24 hours a day.)
Name
Residential Address
Business Address
Cell Phone Number
Business Phone Number
E-Mail Address

Lien Holder Information

(For all persons or entities that are not the owners but have an interest in the property)

Name _____

Address _____ City/State/Zip _____

Cell Phone Number (_____) _____ E-Mail Address _____

Liability Insurance

(A copy of the certificate of or other proof of insurance coverage must be provided)

Insurance Agent Name _____

Insurance Agent Address _____

City/State/Zip _____

Insurance Agent Telephone Number (_____) _____

Insurance Company Name _____

Insurance Company Address _____

City/State/Zip _____

Insurance Company Telephone Number (_____) _____

Property Plans

Estimated Date That Repairs Will Be Complete _____

Owner's Plan for Maintenance and Repair to the Property _____

Annual Registration Fees

- Single Family Property (Not more than 3 residential units)
 - \$250.00/yr.
- Commercial Property (non-residentially zoned) / Multi-Family Property (More than 3 residential units)
 - 1st Year: \$500.00
 - 2nd Year: \$1,000.00
 - 3rd Year and any subsequent year or part thereof following: \$1,500.00

I hereby certify that I have examined this Vacant and Abandoned Building Registration Application and affirm under the penalties of perjury that the information provided on this form is true and accurate. I am aware that failure to provide adequate information or failure to maintain the property according to the Chesterton Town Ordinance 2015-13 will subject the owner(s) of the building to fines.

Signature

Printed Name

Date